



# Rolling Hills

## Community Services Region

Buena Vista \* Calhoun \* Carroll \* Cherokee \* Crawford \* Humboldt \* Ida \* Pocahontas \* Sac \* Woodbury

### **Regional Adult / Children Advisory Board Minutes**

**Meeting held via Zoom**

**Monday, March 24, 2025, at 11:00 a.m.**

#### **1. Call to Order / Welcome and Introductions– Caylyn Bishop**

Dawn Mentzer, CEO; Kelsey Allen, Administrative Assistant; Lisa Bringle, Theresa Jochum, Coordinators; Kim Keleher, PAMHC; Nicolle Eaton, Sheila Martin, SMHC; Karla Manternach, Counseling Services, LLC; Darci Peterson, Stewart Memorial; Joan Hansen, Prairie Lakes AEA; Deirde Brown, Clay Adams, Wesco.

#### **2. Rolling Hills Close Out Plan**

Dawn Mentzer shared the closeout plan for the region that was discussed at the Governance Board meeting on Thursday, March 20, 2025. Below is a summary of the closeout plan.

. Equipment has been discussed with employees as far as the need for property to be used for the DAP. Suzanne Watson is hoping laptops and some equipment can come with us but we need to know if there will be staff transferring to the DAP. If not, then what does the board want to do? The best-case scenario, we will still have Kelsey and Dawn to close out the region, which we will need to keep the copier and each will need a laptop. VA has expressed taking over the contract for the copier and arrangements will be made for this to occur.

The region currently pays for multiple cell phones, including Dawn and the advocates, we will work on getting those transferred to the proper counties. Any laptops being used are of little value due to their age and any staff transferring to the DAP may bring them with after IT clears data, if necessary. If Plains is not interest in the Zoom equipment, we will have Tyler with IT let it go to bid. Any equipment belonging to MHA's will remain with them and transfer to their appropriate counties. If there is no staff remaining to complete these duties, it has been decided that the Chair and Vice Chair will be responsible for the asset liquidation by December 31, 2025.

The biggest liability is the vacation payout for staff. Per HHS, unemployment falls under the responsibility of the counties due to HHS not being the employer of record. The board agreed it is best to keep liability insurance until the final closeout of the region on December 31, 2025. Dawn will reach out to Gary Jones and ask if he will agree to continue coverage through the closeout

without a contract.

Dawn will be notifying providers of contract end dates and any outstanding obligations so they may be paid in a timely manner. All county remaining balances for the fourth quarter will be sent out next week. Any remaining funds need to be back to HHS by September 30, 2025.

Dawn will be reaching out to all providers to let them know that all claims will be due by August 31, 2025. Dawn has budgeted for two employees to stay on for a few months to assist with closeout. If there is no CEO remaining to closeout the region, the responsibility will fall to the Chair and Vice Chair of the board. The Dissolution of our 28E will be December 31, 2025.

Any institutional commitments are currently paid by the region or associated counties, however, after July 1, 2025, they will be the responsibility of the county. HHS may request a future audit on the region and it has been decided that Buena Vista County will maintain the records for five years.

The board agreed to extend the claims payout date to December 31, 2025.

There is a meeting on Tuesday with the coordinators and IPCA to discuss the transfer, Dawn will update everyone if there is any new information.

There is a contract between the Calhoun County MHA and Rolling Hills to share services that will need to be addressed prior to June 30, 2025. The Region has a bank account with Security National Bank that will need to be closed and a check issued back to HHS, Paul will reach out to Danelle at the Buena Vista Treasurer's office about handling this if there is no staff remaining.

The region needs to have the budget and closeout plan to the state by April 1, 2025

### **3. Notice of Intent to Award RFP: DAP Update**

Dawn Mentzer shared that on February 25<sup>th</sup> the RFP was issued with four regions being selected, including us under Pottawattamie County with Suzanne Watson. Our district will be covering the western side of the state. The evaluation committee had recommended no award to HHS due to issues across all proposals, however, they were chose to select among those submitted to ensure continuity of care but are now on a year-by-year contract which they can renew for up to three years. The contract was approved that was signed by the Pottawattamie County supervisors on Tuesday, it is probably back to HHS by now. Paul Merten added that he attended a meeting with ISAC, DAP persons, and other county supervisors last week. They were shown the new map of our new district.

Kim Keleher and Sheila Martin expressed their appreciation and understanding for the staff during this difficult time. As providers, they have no idea what the funding or contracts will look like as there has been no contact from the ASO. Kim believes that Deidra Brown needs to fight for transitional services as they are not a core service but are 100% needed, nothing has been announced for transitional living at this time. Kim shared that the Access Centers and crisis

services need to be fully funded otherwise they will go away as they are already in the hole trying to meet CCBHC requirements. Dawn Mentzer shared that staff will be meeting with IPCA to discuss the takeover on March 25, 2025. She believes crisis and transitional living need to be taken care of but she does not anticipate them to pay full block grant as everything is outcome based. There is wide concern that programs will be shut down for many providers. Kim Keleher shared that director Garcia was asked by legislature whether or not block grant funding would be changing and she said no, however, she is hesitant about this. Sheila Martin received word this morning that mental health block grant funds are going to the ASO to support the behavioral health plan that hasn't been announced. Sheila asked Kim Keleher if the rule about 70% of funding going to block grants is federal or state. Kim Keleher stated that it is state, however, the federal rules will take precedence.

Diedra Brown asked for letters of support from anyone willing. Dawn Mentzer will send the support letter to her distribution list.

#### **4. CCBHC Update – Kim Keleher**

Kim Keleher shared that the CCBHC was supposed to be effective January 1, 2025, but there are still a lot of unknown and lingering questions. It was announced that if the provider is a member of IHH they cannot be a CCBHC, due to this PAMHC will make a formal announcement that they will back out of IHH with a proposed date of June 30, 2025. CCBHC will continue to move forward. This puts everything in the Medicaid basket. Kim is cautiously optimistic.

Dawn Mentzer shared that this will be the last meeting as staff need to focus on the closeout of the region. She thanked everyone for all the effort, support, and guidance they have done for the region. All our providers have been amazing and it has been a blessing to work with everyone.

Kim Keleher asked for an update on the DAP. Dawn Mentzer stated the contract was signed last week and Suzanne is moving forward with creating an organizational chart. They are hoping to inform staff of their new positions by the middle of April. The budget being provided is not even half of the funding it took for the region to function, with only 10% allowed for claims and the rest for staffing costs. The system itself for the DAP will include service coordination, benefits navigation, and options counseling. The key functions will need to be in place within three months.