



**Rolling Hills
Community Services Region
Governance Board Meeting
Meeting held via Zoom
January 8, 2025 at 2:30 p.m.**

Minutes

1) Call to Order –Chairman, Paul Merten

2) Roll Call of Governance Board Members

Buena Vista: Paul Merten

Calhoun: Scott Jacobs

Carroll: Gene Meiners (absent)

Cherokee: Cheryl Ellis

Pocahontas: Clarence Siepker

Woodbury: Daniel Bittinger

Education System: Joan Hansen

Calhoun County Public Health (Family Representative): Joleen Schmit

Mental Health Matters, LLC (Family Representative): Jamaine Wamburg

Plains Area Mental Health (Provider Representative): Kim Keleher

Juvenile Court Services: Robert Fritz

Law Enforcement Representative: Brian Flikeid (absent)

Children’s Provider Representative: Kim Scorza

Regional Staff: Dawn Mentzer, CEO; Kelsey Allen, Administrative Assistant; Caylyn Bishop, Lisa Bringle, Theresa Jochum, Coordinators.

Guests: Sheila Martin, Nicolle Eaton, Jessi Maxwell, SMHC; Janelle Hultquist, Seasons Center; Teresa Magnussen, Imagine the Possibilities; Alex Gilland, St. Anthony’s; Ashley Miller, PAMHC; Deidre Brown, Wesco; Chad Jensen, New Opportunities; Jean Heiden, Crawford County.

3) Minutes of Previous Meeting – Action

A motion to approve the December 4, 2024, minutes as presented by Clarence Siepker. Second Kim Keleher. Discussion: None. Motion carried unanimously.

4) Approval of Agenda – Action

A motion to approve the agenda as presented by Jamaine Wamburg. Second Dan Bittinger. Discussion: None. Motion carried unanimously.

5) Comments from the Public: Everyone will have an opportunity to speak. Therefore, comments may be limited to three minutes on any one item.

None.

6) Unfinished Business

a) November 2024 Financial Report – Action

Dawn Mentzer presented the November 2024 financial report as summarized:

Beginning balance as of 11/1/24	\$5,705,915.68
Expenditures	\$387,391.55
Revenues	<u>\$11,977.01</u>
Ending balance as of 11/30/24	\$5,330,501.14

Revenue from 7/1/24 – 11/30/24 was \$4,735,428.60. Expenditures from 7/1/24 – 11/30/24 were \$2,748,892.39. FY’25 budget of \$8,705,303.00.

Dawn Mentzer expressed there were three claims’ cycles in December which reduced our remaining balance to 55%.

A motion to approve the November 2024 Financial Report as presented by Kim Scorza. Second Scott Jacobs. Discussion: None. Motion carried unanimously.

b) Status of Administrative Services Organization RFP

Dawn Mentzer sent an email on December 30, 2024, when HHS made the announcement that Primary Care Association of Iowa will be the state-wide ASO. The DAP will be released in February, however, there is much belief that it will be similar to the ASO and there will be only one entity. The next six months will be about transitioning and later in spring staff will need to be looking for new jobs as our positions will not be absorbed, Regional equipment will need to be accounted for and taken care of. As of January 1, 2024, the properties in Sac City and Sioux City have been transferred to the appropriate providers. Dawn will be meeting with the CEO’s and HHS on Friday with hopes for some guidance. Kim Keleher asked what will happen if there are no staff around to manage the Regions. Dawn Mentzer expressed that she is planning to be here until the end, however, if a respectful opportunity comes along, she will look out for her family, as everyone should. The expectation from HHS is to have funds for July, however, with the appropriation for the third and fourth quarters being cut in half this leaves any request for special funding impossible. Sheila Martin asked if it is possible to request a lump sum payment for the third and fourth quarters to guarantee payment. Dawn Mentzer stated that we are not supposed to prepay for services, however, she will reach out and ask Friday. Clarence Siepker asked who will be responsible for unemployment costs as the 28E states the Region will reimburse the counties. Dawn Mentzer stated the 28E will be null and void as of July 1, 2025, so she is unsure who will pay the unemployment rate aside from the counties. Cheryl Ellis asked about the payout of vacation and benefits of current employees. Dawn Mentzer shared that each county will have their own policy for vacation carry over and payouts, this will be

reimbursed by the Region which has been projected in the FY'26 budget. Paul Merten shared that BV County has put funds in an account to cover unemployment so we are not caught off guard. If the funds are not spent, they will go back into the fund balance.

7) New Business

a) FY'26 Budget - Action

Dawn Mentzer shared that we have not received the official notice from the State about the third and fourth quarter payments, however, she reached out to Rob Aiken and he sent preliminary information which indicated that the Region will have \$1,062,888.94 withheld each quarter, leaving us with a payment of \$1,219,422.56 each quarter. Dawn has put a projection together for FY'25 and what funds will carry over to We will need to be careful with future requests as we want providers to know that we will do everything to fulfill contracts this Fiscal Year.

A motion to approve the FY'26 Budget as presented by Cheryl Ellis. Second Joan Hansen.

Discussion: None. Motion carried unanimously.

8) Schedule Next Meeting – February 26, 2025 at 2:30 p.m.

A motion to schedule a meeting for February 26, 2025, at 2:30pm by Clarence Siepker. Second Kim Scorza. Discussion: None. Motion carried unanimously.

9) Adjourn

A motion to adjourn by Scott Jacobs. Second Joan Hansen. Discussion: None. Motion carried unanimously.

Minutes recorded by Kelsey Allen, Administrative Assistant.