



**Rolling Hills Community Services Region
Governance Board Meeting**

Meeting to be held via Zoom only

December 4, 2024 at 2:30 p.m.

Minutes

1) Call to Order –Chairman, Paul Merten

2) Roll Call of Governance Board Members

Buena Vista: Paul Merten

Calhoun: Scott Jacobs

Carroll: Gene Meiners

Cherokee: Cheryl Ellis (absent)

Pocahontas: Clarence Siepker

Woodbury: Daniel Bittinger (absent)

Education System: Joan Hansen (absent)

Calhoun County Public Health (Family Representative): Joleen Schmit

Mental Health Matters, LLC (Family Representative): Jamaine Wamburg (absent)

Plains Area Mental Health (Provider Representative): Kim Keleher

Juvenile Court Services: Robert Fritz (absent)

Law Enforcement Representative: Brian Flikeid

Children’s Provider Representative: Kim Scorza (absent)

Regional Staff: Dawn Mentzer, CEO; Kelsey Allen, Administrative Assistant; Caylyn Bishop, Lisa Bringle, Coordinators.

Guests: Sheila Martin, Nicolle Eaton, SMHC; Karen Rosengreen, Seasons Center; Teresa Magnussen, Imagine the Possibilities; Alex Gilland, St. Anthony’s; Becky Shelton, ITP; Mindi Rotert.

3) Minutes of Previous Meeting – Action

A motion to approve the October 23, 2024, minutes as presented by Gene Meiners. Second Clarence Siepker. Discussion: None. Motion carried unanimously.

4) Approval of Agenda – Action

A motion to approve the agenda as presented by Scott Jacobs. Second Kim Keleher. Discussion: None. Motion carried unanimously.

5) Comments from the Public: Everyone will have an opportunity to speak. Therefore, comments may be limited to three minutes on any one item.

None.

6) Unfinished Business

a) October 2024 Financial Report – Action

Dawn Mentzer presented the October 2024 financial report as summarized:

| | |
|---------------------------------|-----------------------|
| Beginning balance as of 10/1/24 | \$3,892,142.77 |
| Expenditures | \$592,310.95 |
| Revenues | <u>\$2,406,083.86</u> |
| Ending balance as of 10/31/24 | \$5,705,915.68 |

Revenue from 7/1/24 – 10/31/24 was \$4,715,959.30. Expenditures from 7/1/24 – 10/31/24 were \$2,450,152.69 (71.85% remaining). FY’25 budget of \$8,705,303.00.

A motion to approve the October 2024 Financial Report as presented by Brian Flikeid. Second Scott Jacobs. Discussion: None. Motion carried unanimously.

b) Rolling Hills Property Deed Transfers - Action

Dawn Mentzer explained that Gary Jones drafted the property deeds from Rolling Hills to Siouxland Mental Health Center and Plains Area Mental Health. The deeds show both legal descriptions and state they are exempt. These will need to be signed by our Chairman, Paul Merten, notarized, and sent back to Gary Jones to be filed appropriately.

A motion to approve the property deed transfers to Siouxland Mental Health Center and Plains Area Mental Health Center as presented by Clarence Siepkner. Second Brian Flikeid. Ayes: Clarence Siepkner, Brian Flikeid, Joleen Schmit, Paul Merten, Scott Jacobs. Nays: Gene Meiners. Abstentions: Kim Keleher. Motion carried.

7) New Business

a) FY’26 Budget to close out FY’25

Dawn Mentzer shared that she was not anticipating a budget for FY’26 due to the sunset of the Regions, however, HHS reminded the CEO’s that we will need a budget due to close-out dollars at a county level, not sure to what extent. The law reads that anything unobligated must be returned by June 30, 2025. Rob Aiken stated that HHS will be putting together budgeting guidance for the CEO’s. If we receive the ASO or DAP, they will need to be up by July 1, 2025.

Kim Keleher asked where the reimbursement for Medicaid services will go. Dawn Mentzer is unsure and will reach out to HHS with that question.

Dawn Mentzer will start working on the FY’26 budget at the end of December or beginning of January. The Governance Board can reconvene in January to discuss the budget. Dawn shared concern about having enough dollars for provider contracts through FY’25 as we have had reduced payments for three years. Paul Merten asked if the state will take back any money the Regions have sitting. Dawn Mentzer stated we can only keep monies that are obligated, anything else must be returned to the behavioral health fund.

Paul Merten asked if there is an update on the ASO.

Dawn Mentzer shared that Suzanne Watson is confident with the ASO bid. The state released who had submitted a bid, however, we do not know how many were actually received and a lot of bidders have dropped out. Kim Keleher and Paul Merten asked for an update as soon as Dawn receives any guidance. The ASO will be announced at the end of December.

8) Schedule Next Meeting

A motion to schedule a special meeting for January 8, 2025, at 2:30pm by Gene Meiners. Second Kim Keleher. Discussion: None. Motion carried unanimously.

9) Adjourn

A motion to adjourn by Scott Jacobs. Second Joleen Schmit. Discussion: None. Motion carried unanimously.

Minutes recorded by Kelsey Allen, Administrative Assistant.