



## Rolling Hills Community Services Region

### Governance Board Meeting

Meeting held via Zoom only

**October 23, 2024 at 2:30 p.m.**

### Minutes

**1) Call to Order –Chairman, Paul Merten**

**2) Roll Call of Governance Board Members**

Buena Vista: Paul Merten

Calhoun: Scott Jacobs

Carroll: Gene Meiners

Cherokee: Cheryl Ellis

Pocahontas: Clarence Siepker

Woodbury: Daniel Bittinger

Education System: Joan Hansen (absent)

Calhoun County Public Health (Family Representative): Joleen Schmit

Mental Health Matters, LLC (Family Representative): Jamaine Wamburg

Plains Area Mental Health (Provider Representative): Kim Keleher

Juvenile Court Services: Robert Fritz (absent)

Law Enforcement Representative: Brian Flikeid

Children’s Provider Representative: Kim Scorza (absent)

Regional Staff: Dawn Mentzer, CEO; Caylyn Bishop, Theresa Jochum, Coordinators.

Guests: Sheila Martin, Nicolle Eaton, Amy Schlotman, Bethany Murillo, SMHC; Paula Spies, Chad Jensen, New Opportunities; Sara Heinrichs-Wurm, Karen Rosengreen, Seasons Center; Stacey Warner, Trivium; Teresa Magnussen, Imagine the Possibilities.

**3) Minutes of Previous Meeting – Action**

*A motion to approve the September 25, 2024, minutes as presented by Kim Keleher. Second Clarence Siepker. Discussion: None. Motion carried unanimously.*

**4) Approval of Agenda – Action**

*A motion to approve the agenda as presented by Scott Jacobs. Second Gene Meiners. Discussion: None. Motion carried unanimously.*

**a) Comments from the Public: Everyone will have an opportunity to speak. Therefore, comments may be limited to three minutes on any one item.**  
None.

## **Unfinished Business**

### **a) September 2024 Financial Report – Action**

Dawn Mentzer presented the September 2024 financial report as summarized:

Beginning balance as of 9/1/24	\$4,603,916.16
Expenditures	\$924,727.53
Revenues	\$212,954.14
Ending balance as of 9/30/24	\$3,892,142.77

Revenue from 7/1/24 – 9/30/24 was \$4,692,548.90. Expenditures from 7/1/24 – 9/30/24 were \$1,937,708.55 (77.74% remaining). FY'25 budget of \$8,705,303.00.

Dawn Mentzer explained that we are very close to the budget and must be very careful with any additional spending authorizations. We will not receive any supplemental funding so we must be cautious.

*A motion to approve the September 2024 Financial Report as presented by Gene Meiners. Second Brian Flikeid. Discussion: None. Motion carried unanimously.*

### **b) Rolling Hills Properties – Possible Action to set Public Hearing for Sale or Deed**

Dawn Mentzer reached out to Rob Aiken for assistance and he has reached out to the HHS legal team with no news yet. If we decide to sell, we cannot list the properties yet as the funds would need to go back to Fund 6 and must be dispersed for services.

Board members shared their counties' position on the properties.

Buena Vista County reached a consensus to leave the decision up to the Governance Board; however, they expressed their support in deeding the properties to the rightful providers to maintain services.

Carroll County sent a letter in support of selling the properties to the rightful providers at fair value. Calhoun County held public hearing and authorized Jacobs to vote to deed the properties to the rightful providers.

Pocahontas County discussed this in a meeting and decided to deed the properties to the rightful providers.

Woodbury County agrees to deed the properties to the rightful providers.

Cherokee County agrees to deed the properties to the rightful providers.

Brian Flikeid expressed that law enforcement deals with mental health patients often and as a governing board we need to keep services available.

The providers shared that they cannot afford to purchase the properties.

### **c) Possible Action on Disposition of Property**

Paul Merten asked for a motion to either sell or deed the property. If we sell it, we must wait to get determination from the state.

*A motion to sell the properties by Gene Meiners. With no second the motion dies.*

*A motion to deed the property to the current providers, SMHC and PAMHC, by Dan Bittinger. Second Clarence Siepker. Call to vote. Ayes: Merten, Jacobs, Ellis, Bittinger, Schmit, Wamberg, Flikeid. Nays: Meiners. Abstentions: Keleher. Absent: Scorza, Hansen, Fritz. Motion carried.*

Dawn Mentzer will reach out to Gary Jones and ICAP to discuss moving forward with deeding to

properties to the current providers with a hopeful effective date of January 1, 2025. The providers and board have agreed that the providers will pay the deed and legal fees.

## **7) New Business**

### **a) FY'24 Annual Report – Action**

Dawn Mentzer sent a copy of the FY'24 Annual Report prior to today's meeting. It is due December 1, 2024, and will be reviewed with the Advisory Board next Monday, October 28, 2024. FY'24 Annual Report attached.

*A motion to approve the FY'24 Annual Report by Dan Bittinger. Second Kim Keleher. Discussion: None. Motion carried unanimously.*

Paul Merten asked for an update on the RFP. Dawn Mentzer shared she has been working with Suzanne Watson to have the RFP submitted by the deadline of 3:00pm on Friday, October 18, 2024. However, by 5:12pm on Friday, the RFP for Disability Access Point came out so now we must begin that process to have it submitted by December 13, 2024. The decision for ASO's will be made on December 30, 2024. A few initial entities have since withdrawn their interest.

### **8) Schedule Next Meeting – November 27, 2024 2:30 p.m.**

*A motion to schedule a special meeting for December 4, 2024, at 2:30pm by Clarence Siepker. Second Cheryl Ellis. Discussion: None. Motion carried unanimously.*

### **9) Adjourn**

*A motion to adjourn by Kim Keleher. Second Dan Bittinger. Discussion: None. Motion carried unanimously.*

*Minutes recorded by Kelsey Allen, Administrative Assistant.*