



**Rolling Hills Community Services Region  
Governance Board Meeting  
Meeting to be held via Zoom only  
September 25, 2024 at 9:00 a.m.**

**Minutes**

**1) Call to Order –Chairman, Paul Merten**

**2) Roll Call of Governance Board Members**

Buena Vista: Paul Merten

Calhoun: Scott Jacobs

Carroll: Gene Meiners

Cherokee: Cheryl Ellis

Pocahontas: Clarence Siepker

Woodbury: Daniel Bittinger

Education System: Joan Hansen (absent)

Calhoun County Public Health (Family Representative): Joleen Schmit (absent)

Mental Health Matters, LLC (Family Representative): Jamaine Wamburg (absent)

Plains Area Mental Health (Provider Representative): Kim Keleher

Juvenile Court Services: Robert Fritz (absent)

Law Enforcement Representative: Brian Flikeid (absent)

Children’s Provider Representative: Kim Scorza (absent)

Regional Staff: Dawn Mentzer, CEO; Kelsey Allen, Administrative Assistant; Caylyn Bishop, Lisa Bringle, Coordinators.

Guests: Brenda Erickson, PAMHC; Sheila Martin, Nicolle Eaton, Jessi Maxwell, SMHC; Todd Lange, Wellpoint; Paige Billmeier, Deidra Brown, Clay Adams, Wesco; Maggie Martinez, BVRMC; Darci Peterson, Stewart Memorial; Paula Spies, New Opportunities; Sara Heinrichs-Wurm, Karen Rosengreen, Seasons Center; Annette Koster, Early Childhood.

**3) Minutes of Previous Meeting – Action**

*A motion to approve the July 24, 2024, minutes as presented by Gene Meiners. Second Clarence Siepker. Discussion: None. Motion carried unanimously.*

**4) Approval of Agenda – Action**

*A motion to approve the agenda as presented by Clarence Siepker. Second Kim Keleher. Discussion: None. Motion carried unanimously.*

**5) Comments from the Public: Everyone will have an opportunity to speak. Therefore, comments may be limited to three minutes on any one item.**

Todd Lange has been working with Life Connections to update inventory that tracks all agencies and programs that provide peer support, including contact information and numbers of specialists. Todd listed his email for anyone interested in a copy of inventory.

[todd.lange@wellpoint.com](mailto:todd.lange@wellpoint.com)

**6) Unfinished Business**

**a) July/August 2024 Financial Report – Action**

Dawn Mentzer presented the August 2024 financial report as summarized:

Beginning balance as of 8/1/24	\$5,228,121.36
Expenditures	\$650,321.14
Revenues	\$26,115.94
Ending balance as of 8/31/24	\$4,603,916.16

Revenue from 7/1/24 – 8/31/24 was \$2,360,124.20. Expenditures from 7/1/24 – 8/31/24 were \$1,095,769.74 (87.41% remaining). FY'25 budget of \$8,705,303.00.

Dawn Mentzer explained the state payment was received which is reflected in the revenues.

*A motion to approve the August 2024 Financial Reports as presented by Scott Jacobs. Second Gene Meiners. Discussion: None. Motion carried unanimously.*

**b) Rolling Hills Properties – Possible Action**

Dawn Mentzer shared that she reached out to Beth Manley at ISAC following the July board meeting and she concluded from our 28E agreement that it is up to the Governing Board to determine how property will be dispersed and also the disposition of the funds.

Paul Merten expressed that the BV County Board of Supervisors would like to donate the properties to the providers in a legal way, i.e., transferring the properties for \$1.00. We want the services to remain in the counties. Gene Meiners shared that the Carroll County Board of Supervisors would like to try to get the original cost from the sale, the board does not want to give the property away. Scott Jacobs shared that the Calhoun County Board of Supervisors is currently trying to get rid of another property and it is a challenge, the board does not want to leave county money with another region.

Kim Keleher and Sheila Martin expressed their concerns with finding the funds to purchase the properties without it effecting the services being provided.

Sheila Martin and Nicolle Eaton expressed that their services are open to anyone in the state with no restriction to boundaries. Kim Keleher believes services should be more accessible and they already have contracts with the entire state to accept anybody.

The Board shared a unanimous understanding that the services must remain in place; however, they are unsure as to how the transfer of the properties will proceed. Each board member is to

bring this topic back to their own County Boards and return with a decision to the special meeting on October 9, 2024, at 8:30am. *(Please note that meeting will not be held at this time until Guidance is received from HHS)*

## **7) New Business**

### **a) Family Resource Center Contract Amendment – Action**

Dawn Mentzer had the CICS region reach out and inquire about adding a service to our contract; even though we do not use that service, the provider is managed by our entity so we must oblige. The region has no control over the rates as they are set by Medicaid. Dawn recommends approving.

SCL rate increase to \$7.19 per 15min (5.65 was former rate was incorrect as Medicaid rates changed).

Day habilitation rate increase to \$4.47 per 15 min unit.

Daily day habilitation is “Medicaid tiered rates per service as designated by IME”.

*A motion to approve the Family Resource Center Contract Amendment by Dan Bittinger. Second Kim Keleher. Discussion: None. Motion carried unanimously.*

### **b) HHS Behavioral Health Alignment RFP Update – Discussion**

Dawn Mentzer updated everyone that she has been working with another region to apply for two of the districts. The RFP states we are not to discuss details with other bidder so this information is confidential, however, Dawn is in the process of putting a bid together with the SWIA Region for Districts 1 and 4, which covers the entire western side of the state. There will be a bidders’ conference this afternoon from 1:30-3:30pm with the final proposal due on October 18, 2024. Kim Keleher shared that she has heard there are currently 14 entities that have submitted their intent to bid with a couple bidding for statewide. Dawn does not understand how one entity could accomplish a statewide bid as each district requires a narrative of up to 15 pages to explain why they believe they deserve it, plus a 50-page RFP. Nicolle Eaton asked if Dawn has submitted her intent to bid. Dawn stated they submitted it last week with Suzanne Watson as Pottawattamie County.

## **8) Schedule Next Meeting – October 30, 2024 2:30 p.m.**

*A motion to schedule a special meeting for October 9, 2024, at 8:30am by Clarence Siepker. Second Gene Meiners. Discussion: None. Motion carried unanimously. (Please note that meeting will not be held at this time until Guidance is received from HHS)*

## **9) Adjourn**

*A motion to adjourn by Kim Keleher. Second Gene Meiners. Discussion: None. Motion carried unanimously.*

*Minutes recorded by Kelsey Allen, Administrative Assistant.*