



**Rolling Hills
Community Services Region
Governance Board Meeting
Rolling Hills Regional Office, 605 Cayuga St. Storm Lake
June 26, 2024 at 2:30 p.m.**

Minutes

1) Call to Order –Chairman, Paul Merten

2) Roll Call of Governance Board Members

Buena Vista: Paul Merten

Calhoun: Scott Jacobs (absent)

Carroll: Gene Meiners

Cherokee: Cheryl Ellis (absent)

Pocahontas: Clarence Siepker – via Zoom

Woodbury: Daniel Bittinger (absent)

Education System: Joan Hansen – via Zoom

Calhoun County Public Health (Family Representative): Joleen Schmit (absent)

Mental Health Matters, LLC (Family Representative): Jamaine Wamburg (absent)

Plains Area Mental Health (Provider Representative): Kim Keleher – via Zoom

Juvenile Court Services: Robert Fritz – via Zoom

Law Enforcement Representative: Brian Flikeid – via Zoom

Children’s Provider Representative: Kim Scorza (absent)

Regional Staff: Dawn Mentzer, CEO; Kelsey Allen, Administrative Assistant; Caylyn Bishop, Lisa Bringle, Coordinators.

Guests: Ashley Miller, Brenda Erickson, PAMHC; Nicolle Eaton, Jodi Ryan, SMHC; Cindy Wilde, Goodwill; Todd Lange, Wellpoint; Mindi Rotert, St. Anthony’s; Mike Fischer, Sac County Board of Supervisors.

3) Minutes of Previous Meeting – Action

A motion to approve the May 22, 2024, minutes as presented by Gene Meiners. Second Kim Keleher. Discussion: None. Motion carried unanimously.

4) Approval of Agenda – Action

A motion to approve the agenda as amended by Clarence Siepker. Second Joan Hansen. Discussion:

None. Motion carried unanimously.

- 5) **Comments from the Public: Everyone will have an opportunity to speak. Therefore, comments may be limited to three minutes on any one item.** None

6) **Unfinished Business**

a) **May 2024 Financial Report – Action**

Dawn Mentzer presented the May 2024 financial report as summarized:

Beginning balance as of 5/1/24	\$5,085,847.92
Expenditures	\$509,651.07
Revenues	<u>\$33,423.98</u>
Ending balance as of 5/31/24	\$4,609,620.83

Revenue from 7/1/23 – 5/31/24 was \$5,886,187.81. Expenditures from 7/1/23 – 5/31/24 were \$6,578,986.56 (23.94% remaining). FY'24 budget of \$8,650,277.00.

A motion to approve the May 2024 Financial Reports as presented by Gene Meiners. Second Robert Fritz. Discussion: None. Motion carried unanimously.

b) **Siouxland Mental Health Center Mobile Crisis Increase – Action**

Dawn Mentzer explained the FY25 increase is for a two-person response team, with an increase from \$227,351.00 to \$531,780.66. The board previously approved a similar request from PAMHC and we should approve this as well.

Paul Merten expressed this request following the changes from Iowa Code stating a two-person response team will be required.

A motion to approve the increase of \$304,429.66 for SMHC Mobile Crisis as presented by Clarence Siepker. Second Brian Flikeid. Discussion: None. Motion carried unanimously.

c) **FY'25 Contracts - Action**

- *YES Center**
- *Stewart Memorial Hospital**
- *Plains Area Mental Health Center**
- *PAMHC Turning Point Contract**
- *Siouxland Mental Health Center**
- *SMHC Crisis Center Contract**

The YES Center contract reflects an increase in the hourly transportation fee while the mileage rate remains the same.

A motion to approve the YES Center contract as presented by Kim Keleher. Second Robert Fritz. Abstentions: Gene Meiners. Discussion: None. Motion carried unanimously.

The Stewart Memorial Hospital contract has no changes.

A motion to approve the Stewart Memorial Hospital contract as presented by Gene Meiners. Second Joan Hansen. Abstentions: None. Discussion: None. Motion carried unanimously.

The Plains Area Mental Health Center contract reflects an increase with a contingency on the CCBHC. Brenda Erickson shared that part of the increase is due to staff wages.

A motion to approve the Plains Area Mental Health Center contract as presented by Brian Flikeid. Second Gene Meiners. Abstentions: Kim Keleher. Discussion: None. Motion carried unanimously.

The Plains Area Mental Health Center contract for Turning Point was presented with an increase as approved in a prior meeting.

A motion to approve the PAMHC Turning Point contract as presented by Gene Meiners. Second Clarence Siepker. Abstentions: Kim Keleher. Discussion: None. Motion carried unanimously.

The Siouxland Mental Health Center contract remains the same except mobile crisis which contains the increase.

A motion to approve the Siouxland Mental Health Center contract as presented by Brian Flikeid. Second Robert Fritz. Abstentions: None. Discussion: None. Motion carried unanimously.

The Siouxland Mental Health Center contract for the Crisis Center will continue to be a joint contract with Care Connections and Sioux Rivers and reflects no changes aside from moving to monthly billing.

A motion to approve the Siouxland Mental Health Center Mobile Crisis contract as presented by Clarence Siepker. Second Brian Flikeid. Abstentions: None. Discussion: None. Motion carried unanimously.

7) New Business

a) ICAP Liability Insurance Renewal – Action

Dawn Mentzer received the renewal at the beginning of June, which was due by July 1, 2024. This has already been paid as it covers liability on the properties we own, the board just needs to take action.

A motion to approve the ICAP Liability Insurance Renewal as presented by Gene Meiners. Second Robert Fritz. Discussion: None. Motion carried unanimously.

b) Siouxland Mental Health Center Funding Request – Action

Dawn Mentzer met with Nicolle Eaton, Sheila Martin, and Jodi Ryan regarding an increase in their budget or a one-time funding request. They entered the Region in July 2019 without any

increases and are now asking for a one-time funding request of \$399,408.00 which is a 16.48% increase. Mentzer believes there are three options; to partially fund, to approve now and accrue to FY24, or to table this until next month's meeting. Nicolle Eaton stated that this request only covers the increases they have not taken since 2019. There was a consensus of concern amongst the board members about how this will look to the State. Kim Keleher asked why this was not put in their contract. Dawn Mentzer did not know the impact of the CCBHC and needed to be certain the Region could cover it. Kim Keleher asked if the reductions from PAMHC would be able to cover this request. Kim Keleher suggested we change the increase in mobile crisis to FY24. Dawn Mentzer said that is not an option as it is for a two-person team and it is not yet established. Kim Keleher believes it makes more sense to use the fund balance to expand a program rather than one-time fee as it should be in the contract. Dawn Mentzer stated we would have to amend the contract that was just approved in order to do so. Jodi Ryan explained that the total request reflects a compound increase of 4% each year beginning in 2019. Kim Keleher shared concern that SMHC is not amending the contract to show the increase and will not have the precedent for those rates for the ASO's. Nicolle Eaton explained their reasoning for not increasing rates previously due to keeping the regional budget in mind and knowing they may not be able to be met in the new districts. Paul Merten asked if this can be accrued to FY24. Dawn Mentzer stated the Region has until August 31, 2024, to accrue. Mentzer believes this request can wait until the July 2024 meeting to allow her time to consult with Rob Aiken.

A motion to table this request as presented by Clarence Siepkner. Second Brian Flikeid. Discussion: None. Motion carried unanimously.

c) Calhoun County Revised MOU - Action

Dawn Mentzer shared that with Leisa Mayer is no longer an employee of the region or county, the MOU needed to be revised. No action is required on the resolution, but it will need to be revised with the new board signature.

A motion to approve the revised MOU with Calhoun County as presented by Gene Meiners. Second Robert Fritz. Discussion: None. Motion carried unanimously.

d) Future of Regional Property Ownership – Discussion

Dawn Mentzer reached out to HHS and they agreed that the 28E will be followed with the original agreement about dispersing to original members. The Turning Point home was purchased prior to Humboldt, Pocahontas, and Woodbury counties joining the region. The Sioux City property was purchased with all counties involved. The Region will still need to decide what to do with these properties as the providers will need the homes. Paul Merten asked what happens if the providers do not want the properties. Nicolle Eaton stated that SMHC would be interested in discussing purchasing their building. Gene Meiners believes the providers need to speak with their boards and county boards.

E) HHS Contract - Action

Dawn Mentzer shared the contract with HHS reflected some changes, including all of JIS being deleted and data analytics will begin meeting quarterly. The contract also reflected some additions, including the purchase of a consultant for the RFP, this is listed as a prohibited use of funds, however, Region's may hire from within their current staff. Gene Meiners asked if the state doesn't want the Regions to submit an RFP. Dawn Mentzer states that Regions can apply. This contract needs to be back to the state by July 15, 2024, or our first payment may be in jeopardy.

A motion to approve the HHS contract as presented by Kim Keleher. Second Gene Meiners. Discussion: None. Motion carried unanimously.

f) Schedule next meeting – July 17, 2024 at 2:30pm

A motion to schedule the next meeting for July 17, 2024, at 2:30pm by Gene Meiners. Second Kim Keleher. Discussion: None. Motion carried unanimously.

g) Adjourn

A motion to adjourn by Clarence Siepker. Second Gene Meiners. Discussion: None. Motion carried unanimously.

Minutes recorded by Kelsey Allen, Administrative Assistant.