



**Rolling Hills
Community Services Region
Governance Board Meeting
July 18, 2023 at 3:00 p.m.**

Meeting to be held via Zoom only.

Minutes

1) Call to Order –Chairman, Paul Merten

2) Roll Call of Governance Board Members

Buena Vista: Paul Merten

Calhoun: Scott Jacobs

Carroll: Gene Meiners

Cherokee: Cheryl Ellis (absent)

Pocahontas: Clarence Siepker

Woodbury: Matthew Ung (absent)

Education System: Joan Hansen

Calhoun County (Family Representative) - Joleen Schmit, Calhoun County Public Health

Woodbury County (Family Representative) - Jamaine Wamburg (absent)

Plains Area Mental Health: Kim Keleher, ex-officio member

Juvenile Court Services: Steve Kremer

Law Enforcement Representative: Brian Flikeid

Children's Provider Representative: Kim Scorza

Regional Staff: Dawn Mentzer, CEO; Kelsey Allen, Administrative Assistant; Caylyn Bishop, Leisa Mayer, Theresa Jochum, Coordinators.

3) Minutes of Previous Meeting

A motion to approve the June 28, 2023, minutes as presented by Kim Scorza. Second Joan Hansen.

Discussion: None. Motion carried unanimously.

4) Approval of Agenda

Changes/additions: None.

A motion to approve the agenda as presented by Gene Meiners. Second Kim Keleher. Discussion: None. Motion carried unanimously.

5) Unfinished Business

a) June 2023 Financial Report -Action

Dawn Mentzer presented the June 2023 financial report as summarized:

Beginning balance as of 6/1/23	\$5,786,134.37
Expenditures	\$630,279.91
Revenues	<u>\$183,967.60</u>
Ending balance as of 6/30/23	\$5,339,822.06

Revenue from 7/1/22 – 6/30/23 was \$6,976,620.30. Expenditures from 7/1/22 - 6/30/23 was \$7,803,055.43 (16.27% remaining). FY'23 budget of \$9,319,032.00. The individual counties are reflected twice in this report, they should have been left out of the top portion. We received the first payment from the State last week for the regular amount of \$2,180,970.00, we will receive the second full payment in October with a major reduction in the 3rd and 4th quarter payments. If the reduction isn't enough to bring us down to the 20% threshold, then we will have to pay it back, however, Rob Aiken doesn't believe we will have to pay back.

A motion to approve the June 2023 Financial Report as presented by Clarence Siepker. Second Steve Kremer. Discussion: None. Motion carried unanimously.

b) Revised 28E Agreement due to HF471 – Action

Dawn Mentzer shared that she met with Paul Merten, Scott Jacobs, and Gary Jones to discuss the 28E. They took HF471 and pasted a clip into the Governing Board Directors. There are no changes other than the composition of the board. Gene Meiners ran this by his county attorney. According to the regional operation guidance, every member of the board is a voting member so there cannot be any non-voting members. Should this be routed to the counties for signatures? Gary doesn't believe all members of each county board need to sign, but if your county would like to take action prior that is an option. This needs to go to HHS by August 1st. We could send to HHS as an approved draft, send out to the county boards for signatures and then file with the Secretary of State. Prefer not to have the counties resign, however, there could be questions down the road and we should get the county signatures.

Gene Meiners believes if we require all the signatures, it will cause a timing issue, however, county boards should be made aware of the amendment. Paul Merten stated we told the other counties we would keep them involved so this should go out to them as well, but can we get signatures and have this back to HHS by August 1st? Dawn Mentzer does not believe we have time to get signatures prior to the August 1st deadline. Dawn asked if adding this amendment

into the minutes be enough or if we need something with a signature from the Chairman. Kim Keleher would like to know if it is required by the State to be signed by the Chairman. Dawn Mentzer stated the 28E is already signed, this amendment is not required to be signed. Gene Meiners believes if we adopt the resolution by adding the amendment into the minutes and also type up a resolution with the Chairman's signature, that will make it formal. Dawn Mentzer agrees that would work. Gene Meiners states we need to call to vote.

A motion to approve to adoption by resolution of the amendment to the 28E Agreement due to HF471 and authorize the Chairman to sign as presented by Kim Scorza. Second Gene Meiners. Call to Vote: Paul Merten, Scott Jacobs, Gene Meiners, Clarence Siepker, Joan Hansen, Joleen Schmit, Kim Keleher, Steve Kremer, Brian Flikeid, Kim Scorza. Discussion: None. Motion carried unanimously.

6) New Business

a) None

b) Schedule next meeting

A motion to schedule the next meeting for August 30, 2023 at 2:30pm by Kim Keleher. Second Steve Kremer. Discussion: None. Motion carried unanimously.

c) Adjourn

A motion to adjourn by Gene Meiners. Second Kim Keleher. Discussion: None. Motion carried unanimously.

Minutes recorded by Kelsey Allen, Administrative Assistant.