



**Rolling Hills
Community Services Region
Governance Board Meeting
June 28, 2023 at 10:00 a.m.**

Buena Vista County Courthouse, Board Room, 215 Erie St., Storm Lake, IA 50588

Minutes

1) Call to Order –Chairman, Paul Merten

2) Roll Call of Counties

Buena Vista: Paul Merten

Calhoun: Scott Jacobs

Carroll: Gene Meiners

Cherokee: Cheryl Ellis (absent)

Crawford: Jean Heiden – via Zoom

Humboldt: Sandy Loney

Ida: Creston Schubert (absent)

Pocahontas: Clarence Siepker

Sac: Mike Fischer

Woodbury: Matthew Ung – via Zoom

Joan Hansen - via Zoom

Joleen Schmit - via Zoom

Jamaine Wamburg - via Zoom

Kim Keleher, PAMHC (nonvoting member) - via Zoom

Steve Kremer, Juvenile Court Services (nonvoting member)

Regional Staff: Dawn Mentzer, CEO; Kelsey Allen, Administrative Assistant; Caylyn Bishop, Lisa Bringle, Leisa Mayer (Zoom), Theresa Jochum (Zoom), Alison Hauser (Zoom), Coordinators.

Guests: Melissa Drey, Ashley Miller, PAMHC; Kim Scorza, Crittenton Center; Deidre Brown, Tara Trierweiler, Wesco; Brian Flikeid, Aurelia/Marcus PD; Rob Aiken, DHS; Becky Shelton, ITP; Morgan Haskell, Kathy Roberts (Friendship House), Amy Schlotman, SMHC; Maggie Martinez, BVRMC.

3) Minutes of Previous Meeting

Gene Meiners would like it noted that the minutes were adjusted to show his abstention from the Yes Center contract as well as Creston Schubert.

A motion to approve the May 24, 2023, minutes as amended by Gene Meiners. Second Scott Jacobs. Discussion: None. Motion carried unanimously.

4) Approval of Agenda

Changes/additions: None.

A motion to approve the agenda as presented by Sandy Loney. Second Clarence Siepker. Discussion: None. Motion carried unanimously.

5) Comments from the Public: Everyone will have an opportunity to speak. Therefore, comments may be limited to three minutes on any one item.

Melissa Drey expressed this will be her last board meeting as she is leaving PAMHC as of July 21st and will be working for the school. Melissa shared her gratitude to the board for everything they have done. Her replacement, Tracy Delao, is ready to take on this new role. Dawn Mentzer thanked Melissa for being a huge asset in development of our crisis services.

Kim Scorza shared that the Crittenton Center will be opening a new Quality Residential Treatment Program with four to eight beds for kids. They are trying to add more capacity to their facility.

6) Unfinished Business

a) May 2023 Financial Report -Action

Dawn Mentzer presented the May 2023 financial report as summarized:

Beginning balance as of 5/1/23	\$7,582,606.14
Expenditures	\$1,826,852.21
Revenues	<u>\$30,380.44</u>
Ending balance as of 5/31/23	\$5,786,134.37

Revenue from 7/1/22 – 5/31/23 was \$6,927,173.09. Expenditures from 7/1/22– 5/31/23 was \$7,260,660.52 (22.09% remaining). FY’23 budget of \$9,319,032.00. The Region is way under budget which will affect FY’24 regional payments. We will not have any paybacks, there will just be a reduction in state payments.

A motion to approve the May 2023 Financial Report as presented by Sandy Loney. Second Mike Fischer. Discussion: None. Motion carried unanimously.

Wesco clarification on FY24 Contract

Dawn Mentzer shared that due to email error, the Wesco contract that approved and signed by the Chair last month did not reflect the correct yearly billing amount. Last fall, they were at risk

of closing due to a \$60,000.00 deficit in their operational budget. Clay Adams stated that the rate change is due to adding administrative indirect costs as suggested by their audit. They have added \$120,000.00 and are only asking for \$110,000.00 in addition to the contract. \$713,200.00 for FY'24. Dawn Mentzer reassured the board members that this will not affect the budget, we can support it just wanted to clarify with everyone. Paul Merten expressed this is just for clarification and transparency with the board, no action is needed.

New Business

a) FY'24 Provider Contracts

- * **New Hope Village**
- * **Humboldt County Memorial Hospital**
- * **Integrated Telehealth Partners**
- * **Siouxland Mental Health Crisis Contract**
- * **Plains Area Mental Health Turning Point Contract**

Dawn Mentzer shared there are no changes to the above contracts.

A motion to approve all contracts as presented and authorize the Chairman to sign the by Jean Heiden. Second Clarence Siepker. Discussion: None. Motion carried unanimously.

b) Siouxland Mental Health Center Additional Request for funding for Child/Adolescent Center

Morgan Haskell shared that SMHC will be opening their seventh location which will be for children in the Morningside area and will provide core services plus evidenced based and promising practices. Morgan Haskell stated that the original \$100,000.00 that was approved by the board went towards furnishings. This request is separate. Matthew Ung asked how many jobs will be located in this project. Morgan Haskell believes they are adding 18 offices which includes therapy and providers at this location. Dawn Mentzer asked if telehealth can help provide counties outside Woodbury. Morgan Haskell stated they can do telehealth in the entire state of Iowa. Dawn Mentzer stated that the rural counties need to hear about this so they know these services exist. Sandy Loney believes contacting school counselors would help get the word out. Morgan Haskell has been in touch with the behavioral specialist for the Sioux City schools. Sandy Loney asked if they have any packets for these services. Kathy Roberts stated that they have some regular brochures, but she is not sure what ideas Nicolle Eaton has for this. Dawn Mentzer asked for the packet to be sent to her so that she can distribute them. Steve Kremer believes the schools, social workers, JCO's, etc., should know about this. Gene Meiners suggested informing the Yes Center. Dawn Mentzer asked if August 1, 2023, is still the expected opening. Morgan Haskell stated that is still the general expected opening date. Gene Meiners believes this is a very much needed project, however, the region just gave SMHC \$100,000.00 and now they are asking for more. Gene Meiners expressed his restraint due to the previous comment that SMHC was going to handle this regardless of the region. Scott Jacobs believes this is a new project that we need. Matthew Ung is supportive of this request as it is less than 5% of the total costs. Woodbury County has helped in the past with bond. Paul Merten asked if there would be an open house. Morgan Haskell shared there will be an open house in August, more

information to come. Scott Jacobs asked if there is any way to pay this out of the FY'23 budget. Dawn Mentzer stated that we have the ability to accrue any payments until July.

A motion to approve the funding request of \$114,873.40 as presented by Matthew Ung. Second Clarence Siepker. Discussion: None. Motion carried unanimously.

c) Siouxland Mental Health Center Request for funding for Landscaping of Crisis Center

Amy Schlotman discussed the estimate from TNT Lawncare in the amount of \$7,000.00 that Nicolle Eaton sent out. This would be for the 16-foot-tall bushes at the Crisis Center that need to get trimmed back, these can be a safety concern with client windows on the back side of building. They have grown into the fence and the estimate includes the trimming, fencing, equipment and taking any debris to the landfill. The grass has been turned into a field with the remodel, they are recommending aeration and reseeding it. Morgan Haskell shared that this is a safety concern as it is muddy, someone could slip and fall. Also, if a client gets out, they could hide behind and/or in the bushes. Paul Merten asked for clarification on the fence and retaining wall seen in pictures. Morgan Haskell stated the fence is not around the entire property, however, it is buried in the bushes but they do not want to remove it unless it is destroyed. Sandy Loney asked why they do not just remove the bushes. Amy Schlotman stated they do not want to do that as they believe after this they can maintain it. Gene Meiners believes this falls under operation of maintenance and is not in favor of this. Mike Fischer shared his main concern is that if we start approving requests like this, where does it stop. Paul Merten stated that Sac City had a plumbing issue which we took care of, this falls under the same category. Paul would be in favor of getting this cleaned up and any future needs would be their responsibility. Sandy Loney believes they should remove it all and then replace it with something more manageable. Dawn Mentzer stated that when the region purchased Turning Point, our attorney drew up a supplemental agreement which does specify that the CEO can authorize up to \$1,000.00 without board approval and anything over \$1,000.00 had to be approved. We did not put in a supplemental agreement and we need to put one in place so we do not have questions on responsibility. Paul Merten believes because this is our property he is in favor of a trim and clean up. A reputable landscaper will know the correct needs. Matthew Ung asked if the landscaper gave estimates for removal. Amy Schlotman was unsure on removal costs and will take the questions back to Nicolle Eaton. Sandy Loney believes we should table it until we receive more answers. Clarence Siepker asked if there will be more landscaping needing to be done once this is completed. Amy Schlotman stated there won't be anything major. Gene Meiners asked if the region will own this building forever. Paul Merten stated that legal told the region we would need to purchase the building and have an agreement that if the building gets sold, the original counties would split the proceeds.

A motion to table the request for funding for landscaping of Crisis Center until further clarification by Sandy Loney. Second Gene Meiners. Discussion: None. Motion carried unanimously.

d) Extension of Region/County MOU's for FY'24 – Action

Dawn Mentzer shared that when Gary Jones drafted the MOU's for FY'23, they were not listed as perpetual in nature but were set to expire on June 30, 2023. Dawn consulted with Gary Jones to ask if we can extend the current MOU's so that we have a mechanism in place to reimburse employees payroll, etc., instead of drafting a new one. Gary said that is sufficient and to add a statement to the existing agreement. Gene Meiners suggested we correct it to renew automatically unless someone requests a change. Paul Merten stated that would change paragraph 15.

A motion to extend the Region/County Memorandum's of Understanding for FY'24 with perpetual renewal on a yearly basis unless an entity request to re-address the Agreements by Gene Meiners. Second Sandy Loney. Discussion: None. Motion carried unanimously.

e) Schedule next meeting

A motion to schedule the next meeting for July 18, 2023 at 3:00pm via ZOOM by Gene Meiners. Second Clarence Siepker. Discussion: None. Motion carried unanimously.

f) Adjourn

A motion to adjourn by Sandy Loney. Second Jean Heiden. Discussion: None. Motion carried unanimously.

Minutes recorded by Kelsey Allen, Administrative.