



**Rolling Hills
Community Services Region
Governance Board Meeting
November 22, 2022 at 3:00 p.m.**

Meeting to be held via ZOOM only.

Agenda

1) Call to Order –Chairman, Paul Merten

2) Roll Call of Counties – Introductions

Buena Vista: Paul Merten

Calhoun: Scott Jacobs

Carroll: Rich Ruggles

Cherokee: Wane Miller (absent)

Crawford: Jean Heiden

Humboldt: Sandy Loney

Ida: Creston Schubert (absent)

Pocahontas: Clarence Siepker

Sac: Brent Wilhelm (absent)

Woodbury: Jeremy Taylor

Joan Hansen

Joleen Schmit (absent)

Jamaine Wamburg (absent)

Kim Keleher, PAMHC (nonvoting member)

Steve Kremer, Juvenile Court Services (nonvoting member) (absent)

Regional Staff: Dawn Mentzer, CEO; Kelsey Allen, Administrative Assistant; Leisa Mayer, Caylyn

Bishop, Lisa Bringle, Theresa Jochum, Coordinators.

Guests: Ashley Miller, Melissa Drey, PAMHC; Taylor Wadsworth, ITP; Stacy Warner; Trivium;

Amanda Weber, Howard Center; Theresa Magnussen, Imagine the Possibilities; Deidre Brown, Clay

Adams, Wesco; Mindi Rotert, St. Anthony's; Rob Aiken, DHS; Amy Schlotman; Cindy Wilde, Goodwill.

3) Approval of Agenda

Changes/additions: None.

A motion to approve the agenda as presented by Sandy Loney. Second Jeremy Taylor. Discussion: None. Motion carried unanimously.

4) Comments from the Public: Everyone will have an opportunity to speak. Therefore, comments may be limited to three minutes on any one item.

5) Unfinished Business -None

6) New Business

a) Certification of Fiscal Year 2022 Ending Fund Balance – Action

Dawn Mentzer shared the ending fund balance is due December 1, 2022, it has been certified with Rob Aiken and is ready to be sent. This was in the annual report, however, we wanted to make a separate motion to certify the ending balance.

A motion to approve the Fiscal Year 2022 Ending Fund Balance by Clarence Siepker. Second Rich Ruggles. Discussion: None. Motion carried unanimously.

b) Clay Adams presentation regarding Stepping Stones – Action

Clay Adams, Stepping Stones of Wesco, shared the CPA for Wesco discovered some indirect funding changes and indirect expenses, i.e., \$10,000.00 per month shortfall for payroll, \$40,000 loss, cuts, and staff payroll. Wesco is needing an additional \$60,000.00 in order to keep their doors open. Dawn Mentzer stated that after speaking with Rob Aiken, he suggested we keep them based on their numbers. Our Region has increased in population and decreased the amount we need to cut from the budget, \$595,000.00 instead of \$805,000.00. Clay Adams feels he would rather do this sooner than later; however, they will need to pause intakes if we cannot decide until the end of FY22. Mutual consensus amongst the board members to withhold making any changes to Stepping Stones at this time, as they are a huge asset to the community and the region.

A motion to table this discussion until after the December 7, 2022 meeting by Sandy Loney. Second Jean Heiden. Discussion: None. Motion carried unanimously.

c) Set meeting time for December 7, 2022 meeting

A motion to approve the amended next meeting for December 7, 2022 at 2:30pm by Jean Heiden. Second Joan Hansen. Ayes: Paul Merten, Rich Ruggles, Jean Heiden, Sandy Loney, Clarence Siepker, Jeremy Taylor, Joan Hansen, Kim Keleher. Nays: Scott Jacobs. Motion carried.

d) Adjourn

A motion to adjourn by Sandy Loney. Second Jean Heiden. Discussion: None. Motion carried unanimously.

Minutes recorded by Kelsey Allen, Administrative Assistant