



**Rolling Hills
Community Services Region
Governance Board Meeting
October 27, 2022 at 1:00 p.m.**

Meeting to be held via ZOOM only.

Agenda

1) Call to Order –Chairman, Paul Merten

2) Roll Call of Counties – Introductions

Buena Vista: Paul Merten
Calhoun: Scott Jacobs
Carroll: Rich Ruggles
Cherokee: Wane Miller (absent)
Crawford: Jean Heiden
Humboldt: Sandy Loney
Ida: Creston Schubert (absent)
Pocahontas: Clarence Siepker
Sac: Brent Wilhelm (phone)
Woodbury: Jeremy Taylor (absent)

Joan Hansen (absent)

Joleen Schmit (absent)

JaMaine Wamburg (absent)

Kim Keleher, PAMHC (nonvoting member) (absent)

Steve Kremer, Juvenile Court Services (nonvoting member) (absent)

Regional Staff: Dawn Mentzer, CEO; Kelsey Allen, Administrative Assistant; Caylyn Bishop, Alison Hauser, Theresa Jochum, Leisa Mayer, Coordinators.

Guests: Ashley Miller, PAMHC; Sheila Martin, SMHC; Cindy Wilde, Goodwill; Kerri Hall, SHIP; Taylor Wadsworth, ITP.

3) Minutes of Previous Meeting

Will be added to December meeting

4) Approval of Agenda

Changes/additions: None.

A motion to approve the agenda as presented by Sandy Loney. Second Rich Ruggles. Discussion: None. Motion carried unanimously.

5) Comments from the Public: Everyone will have an opportunity to speak. Therefore, comments may be limited to three minutes on any one item.

Sandy Loney received an update from Michelle Slater on the upcoming Humboldt County Memorial Mental Health facility, stating there have been three therapists hired and people are anticipating the opening.

Rich Ruggles expressed his appreciation of Leisa Mayer and all the help she has been to him on a new committee in Carroll. He will be leaving the board in the first part of December as he is moving to Humboldt, this will be his last meeting.

6) Unfinished Business

None

7) New Business

a) FY21-22 Annual Report – Action

Dawn Mentzer presented the FY22 Annual Report. The Advisory Board met on Monday, October 25, 2022 and approved the report, it needs to be to DHS by December 1, 2022.

Data analytics results come out of CSN for anyone we paid a claim on, the following information details what these claims were paid on: 3,943 persons served with a mental illness; 750 persons served with an intellectual disability; 15 persons served with a developmental disability, these clients were most likely grandfathered in; 21 persons served with a Brain Injury, we do not serve this population group which means they must be intertwined with another disability; 5 persons served as “other”, these are most likely persons with a substance abuse problem and also another disability in order for us to pay the claim. A total of 3,376 duplicated “NUMBERS SERVED”.

A breakdown of service by COA is also done, we have an almost perfect match with the Auditor’s Report, only being \$300-400 off. Expenditures in the amount of \$7,419,727. Revenues in the amount of \$8,517,882. A remaining Fund Balance in the amount of \$5,972,009. This year has been much simpler than any previous years.

Outcomes show what our coordinators are doing on a daily basis, mainly reflecting our block grants.

Rich Ruggles requested a hard copy on this report. Dawn Mentzer stated she will send these to all the County Auditor’s, and they will print this off to have on file. Leisa Mayer would like the jail statistics to reflect her correct counties of Sac, Calhoun, and Carroll. Dawn Mentzer will make the

change before submitting this record to DHS. Sandy Loney asked why the “bed days” at Stepping Stones is only reflecting 701 for this fiscal year compared to the other years. Dawn Mentzer states she needs to clarify with Wesco, as she believes that number cannot be right. Paul Merten requests that we make the corrections and then send a copy to all Auditors.

A motion to approve the FY21-22 Annual Report as corrected by Rich Ruggles. Second Scott Jacobs. Discussion: None. Motion carried unanimously.

b) Re-schedule next meeting due to a conflict on November 30, 2022 2:30 pm

A motion to approve the next meeting for December 7, 2022 at an undetermined time by Sandy Loney. Second Jean Heiden. Discussion: None. Motion carried unanimously.

c) Adjourn

A motion to adjourn by Clarence Siepker. Second Sandy Loney. Discussion: None. Motion carried unanimously.

Minutes recorded by Kelsey Allen, Administrative Assistant.