



**Rolling Hills
Community Services Region
Governance Board Meeting
July 20, 2022 at 2:00 p.m.
Cobblestone Inn and Suites, 2011 Indorf, Holstein**

Minutes

1) Call to Order –Chairman, Paul Merten

- 2) Closed session** Chapter 21.5(1)(i) of the 2015 Code of Iowa - To evaluate the professional competency of an individual whose appointment, hiring, performance, or discharge is being considered when necessary to prevent needless and irreparable injury to that individual's reputation and that individual requests a closed session. *Resume open session upon completion.*

3) Roll Call of Counties – Introductions

Buena Vista: Paul Merten

Calhoun: Scott Jacobs (absent)

Carroll: Rich Ruggles (absent)

Cherokee: Wane Miller

Crawford: Jean Heiden – via Zoom

Humboldt: Sandy Loney

Ida: Creston Schubert

Pocahontas: Clarence Siepker

Sac: Brent Wilhelm

Woodbury: Jeremy Taylor – via Zoom

Joan Hansen – via Zoom

Joleen Schmit – via Zoom

Jamaine Wamburg – via Zoom (absent)

Kim Keleher, PAMHC (nonvoting member) – via Zoom

Steve Kremer, Juvenile Court Services (nonvoting member) (absent)

Regional Staff: Dawn Mentzer, CEO; Kelsey Allen, Administrative Assistant

Theresa Jochum, Caylyn McCormick, Lisa Bringle, Alison Hauser, Coordinators- all via zoom;

Guests: Melissa Drey, Ashley Miller, PAMHC; Sheila Martin, SMHC; Stacy Warner; Trivium; Karla Manternach; Counseling Services, LLC; Julie Albright; Woodbury County; Amy Schlotman; Cindy

Wilde, Goodwill; Amanda Weber, Howard Center; Rob Aiken, DHS.

4) Minutes of Previous Meeting

A motion to approve the minutes of the previous meeting as presented by Wane Miller. Second Joan Hansen. Discussion: None. Motion carried unanimously.

Paul Merten added that the special meeting minutes from June 30, 2022 be included in the motion. Approved as above.

5) Approval of Agenda

Changes/additions: Dawn Mentzer would like to add Loring Hospital Contract for ITP services needs to be included.

A motion to approve the agenda as amended by Sandy Loney. Second Jean Heiden. Discussion: None. Motion carried unanimously.

6) Comments from the Public: Everyone will have an opportunity to speak. Therefore, comments may be limited to three minutes on any one item.

None.

7) Unfinished Business

a) June 2022 Financial Report-Action

Dawn Mentzer presented the June 2022 financial report as summarized:

| | |
|--------------------------------|------------------------|
| Beginning balance as of 6/1/22 | \$8,548,696.20 |
| Expenditures | \$3,017,514.92 |
| Revenues | <u>\$441,563.47.00</u> |
| Ending balance as of 5/31/22 | \$5,972,744.75 |

Wane Miller asked about whether we will move to a non-interest bearing account. Rob Aiken will look into whether that is an issue for a Region or not and get back to us with an answer.

A motion to approve the June 2022 financial report by Brent Wilhelm. Second Wane Miller. Discussion: None. Motion carried unanimously.

Advisory Board Update – Kim Keleher

Kim Keleher reviewed the results of the June Advisory meeting. Information was shared on the status of our core services for the Access Center and IRSH. IRSH is moving along and taking referrals soon. Data Analytics continues for data, EBP's still in early stages collecting data across the state from regions, next year or so will bring expectations. CBCS approved for children, looking for referrals for those services.

a) IRSH Update – Stacey Warner, Trivium

Stacey Warner from Trivium reported on the progress of IRSH development. They've leased a home in Sioux City with 4 bedrooms, 4 clients can be served, lease began 7/1/22. Completed SWIA region IRSH contract, MCO agreements have been signed. Staff training in the next month, do not want to take all four individuals all at once, would like to get everyone settled in and make sure their processes are working. First two individuals will be added by August 1st.

Stacey thanked the region for the support provided throughout the developmental process.

b) Crisis Services Update – Melissa Drey and Nicolle Eaton

Melissa Drey stated that the advertising costs funded by the region through KTIV and radio station ads that cover the other side of the region is completed and mentioned the RH website, banners will be on websites, booklets are being worked on and hopefully completed in August. Mobile Crisis month of June was busy, went from 2 calls in May to 12 calls in June, from the 12 calls individuals were from Sac, Buena Vista, Calhoun and Carroll. Amy Schlotman from SMHC provided their update. Working on referral form for Access Center. 9 MCAT calls in June, 4 calls this month already. Ashley Miller provided an update on the Turning Point driveway which is now completed and plumbing completed.

8) New Business

a) Siouland Mental Health Center request for Appliance – Action

Amy Schlotman expressed the need for a washer/dryer for the Access Center as they anticipate extended stays for subacute which could result in more laundry. They need one for crisis stabilization and one for subacute. Wane Miller questioned if this is something the Region should pay for. Paul asked if this an expense for the service or something that should be included with something we're already paying for? Mentzer stated that we own the building so if we sold they would stay with the property.

A motion to approve the purchase of the washer/dryer by Creston Schubert. Second by Wane Miller. Discussion: None. Motion carried unanimously.

b) Horn Memorial Hospital Contract –Action

Dawn Mentzer presented the contract between RHCS and Horn Memorial Hospital for 50% reimbursement of ITP services.

A motion to approve the contract for ITP service reimbursement with Horn Memorial Hospital by Jean Heiden. Second Creston Schubert. Discussion: None. Motion carried unanimously.

b1. Loring Hospital Contract

Dawn Mentzer presented the contract between RHCS and the Loring Hospital.

A motion to approve the contract for ITP service reimbursement with Loring Hospital by Brent Wilhelm. Second by Wane Miller. Discussion: None. Motion carried unanimously.

c) Encumbrance Application to DHS – Action

Dawn Mentzer informed the Board that legislation allows Regions to encumber fund balance for some projects, 10% admin cost – \$ance27,105. Request DHS to allow us to encumber start up for the Access Center and Subacute services in the amount of \$1,171,061. Will bring us down to approximately 84% fund balance if approved for encumbrance. Less dollars going back to the state, recommend approving the application, need proof of contract is executed, needs to be to DHS by 7/31/22.

A motion to approve the Encumbrance application by Brent Wilhelm. Second Wane Miller. Discussion: None. Motion carried unanimously.

d) Schedule next meeting: August 24, 2022 2:30 pm

Paul asked the Board about whether to schedule for August or move to every other month or quarterly as discussed previously. Consensus was to not meet in August and wait until September. *A motion to approve the amended next meeting for September 28, 2022 at 2:30pm by Wane Miller. Second Creston Schubert. Discussion: None. Motion carried unanimously.*

g) Adjourn

A motion to adjourn by Wane Miller. Second Brent Wilhelm. Discussion: None. Motion carried unanimously.

Minutes recorded by Kelsey Allen, Administrative Assistant