



**Rolling Hills  
Community Services Region  
Governance Board Meeting  
June 30, 2022 at 1:00 p.m.  
Meeting was held via zoom  
Minutes**

**1) Call to Order –Chairman, Paul Merten**

**2) Roll Call of Counties – Introductions**

Buena Vista: Paul Merten

Calhoun: Scott Jacobs

Carroll: Rich Ruggles

Cherokee: Wane Miller

Crawford: Jean Heiden

Humboldt: absent

Ida: absent

Pocahontas: Clarence Siepker

Sac: Brent Wilhelm

Woodbury: absent

Joan Hansen

Joleen Schmit

Kim Keleher (nonvoting member) absent

Steve Kremer (nonvoting member) absent

Regional Staff: Dawn Mentzer, CEO; Louise Galbraith, Leisa Mayer, Lisa Bringle, Coordinators

Guests: Karen Rosengreen, Imagine; Ashley Miller, Melissa Drey, PAMHC; Mindi Rotert, St. Anthony's

**3) Approval of Agenda**

Changes/additions: None

*A motion to approve the agenda as presented by Jean Heiden. Second by Wane Miller. Discussion: none. Motion approved unanimously*

**4) Comments from the Public: Everyone will have an opportunity to speak. Therefore, comments may be limited to three minutes on any one item.**

None

**5) Unfinished Business**

**a) MOU/Revised 28E-Action**

Dawn Mentzer sent out a new MOU yesterday with changes from the last meeting. There was another change that came in yesterday. Wane Miller had asked for the coverage from ICAP and that was sent out by Dawn Mentzer, the amount will be filled in on the MOU. The other change was adding in section 5 concerning employee contracts with counties of record. Dawn reviewed this with Gary Jones, and he approved the changes suggested by Cherokee County. With the changes in the MOU concerning counties of employment it needs to be discussed if employment contracts with counties need to be in place. Scott Jacobs believes that the MOU is the contract. Dawn will change the word "contract" to MOU within the document. Wane Miller asked if 'contract' is in the 28E, yes, it is, so that will need to be changed as well.

Discussion concerning counties of employment for an employee who may reside outside of the region: "employee of a county within the region" rather than closest county in proximity. Jean Heiden asked if this was a motion by Jeremy Taylor wouldn't we need to take action to change it? Dawn referred back to the minutes and this was a discussion item only. Dawn changed the language to "any future employee must reside with the region".

The Board needs to vote on this today as a recommendation and sent to counties that employ staff for their approval. The 28E references the MOU so it will need to be updated and approved in the near future.

*A motion to approve the MOU, as amended by Wane Miller. Second by Clarence Siepker.  
Discussion: none. Motion carried unanimously.*

*Jean Heiden made a motion to amend the 28E. Second by Rich Ruggles. Motion passed 8-1  
Wane Miller opposed.*

**b) Turning Point Contract - Action**

Discussion: Dawn, Paul and Scott met with Sioux Rivers Region and Northwest Care Connections to discuss their participation in the crisis contract. Rolling Hills will be 87%, Care Connections at 11% and Sioux Rivers at 2%. Our cost share will be \$981,233. Rolling Hills will be paying the full cost of mobile crisis.

*A motion to approve the Turning Point contract by Brent Wilhelm. Second by Clarence Siepker.  
Discussion: none. Motion carried unanimously.*

**g) Adjourn**

*A motion to adjourn at 1:50 pm by Rich Ruggles. Second by Jean Heiden. Meeting adjourned.*

*Minutes recorded by Louise Galbraith, Coordinator of Disability Services*