



**Rolling Hills  
Community Services Region  
Special Governance Board Meeting**

**THIS MEETING WILL BE HELD VIA ZOOM ONLY.**

**January 26, 2022 at 2:30**

**Minutes**

**1) Call to Order –Chairman, Paul Merten**

**2) Appoint 2022 Chairman and Vice-Chairman**

*Brent Wilhelm nominated Scott Jacobs for Chairman. Second by Jean Heiden. Scott Jacobs declined the nomination, and the motion was rescinded.*

*Brent Wilhelm nominated Paul Merten for Chairman. Second by Rich Ruggles.*

*Jean Heiden made a motion to cease nominations. Second by Clarence Siepker, motion carried unanimously. Vote on nomination of Paul Merten: Motion carried unanimously.*

*Scott Jacobs nominated Brent Wilhelm for Vice-Chairman. Second by Rich Ruggles.*

*Jean Heiden made a motion to cease nominations. Second by Rich Ruggles, motion carried unanimously. Vote on nomination of Brent Wilhelm: Motion carried unanimously.*

**3) Roll Call of Counties – Introductions**

Buena Vista: Paul Merten

Calhoun: Scott Jacobs

Carroll: Rich Ruggles

Cherokee: Wane Miller

Crawford: Jean Heiden

Ida: absent

Humboldt: Sandy Loney

Pocahontas: Clarence Siepker

Sac: Brent Wilhelm

Woodbury: Jeremy Taylor

Joan Hansen

JaMaine Wamberg - absent

Joleen Schmit - absent

Kim Keleher (nonvoting member)

Steve Kremer (nonvoting member)

Regional Staff: Dawn Mentzer, CEO; Louise Galbraith, Lisa Bringle, Leisa Mayer, Theresa Jochum, Julie Albright, Coordinators; Cindy Wiemold, Judicial Advocate

Guests: Dan Ries, Seasons Center; Theresa Magnussen, Imagine the Possibilities; Mindi Rotert, St. Anthony's; Cheryl Oldenkamp, Guardians of MW Iowa; Amanda Weber, Howard Center

**4) Minutes of Previous Meeting**

Corrections: none

*A motion to approve the minutes as presented by Wane Miller. Second by Jean Heiden.*

*Discussion: None. Motion carried. Jeremy Taylor abstained*

**5) Approval of Agenda**

Additions/changes: none

*A motion to approve the agenda as presented by Sandy Loney. Second by Jean Heiden. Discussion: none. Motion carried unanimously*

**6) Comments from the Public: Everyone will have an opportunity to speak. Therefore, comments may be limited to three minutes on any one item.**

None

**7) Unfinished Business**

**a) December 2021 Financial Report-Action**

Dawn Mentzer presented the December 2021 financial report as summarized:

Beginning Balance as of 12/1/22:	\$7,097,507.69
Revenue:	\$ 927,252.03
Expenditures:	<u>\$ 727,233.04</u>
Ending Balance as of 12/31/21	\$7,297,526.68

*A motion to approve the December 2021 financial report by Sandy Loney. Second by Clarence Siepker. Discussion: none. Motion carried unanimously.*

**8) New Business**

**a) Pocahontas County Fiscal Year 2022 Coordinator Contract – Action**

On January 11, 2022 Pocahontas County approved the coordinator contract for FY'22.

Rich Ruggles asked about workman's compensation and unemployment if it has to be paid out.

Dawn Mentzer sent an email out to the board, that the State allows the region to reimburse a county for unemployment and other expenses if needed.

*A motion to approve the FY'22 coordinator contract with Pocahontas County by Jean Heiden. Second by Sandy Loney. Discussion: none. Motion approved unanimously.*

**b) Regional Staff Employer of Record – Action**

Dawn Mentzer reported that the Buena Vista Board took action to continue as employer of record for Dawn Mentzer in FY'23. Paul Merten reported that with not knowing what will happen with DHS, they made it through June 2023. Dawn is waiting to hear from the BV county attorney on changes with the 28E.

The board's recommendation is that each employee remain with their county of record.

Wane Miller commented that Cherokee County is waiting on a decision until they have the 28E and will make a decision then.

Clarence Siepker - Pocahontas County will be status quo

Jean Heiden - Crawford County will stay the way they are with no changes.

Scott Jacobs - Calhoun County has discussed it but has not taken action. Will most likely stay status quo.

Jeremy Taylor - Woodbury County has not taken action.

*A motion by Jeremy Taylor for the Governance Board to make a recommendation to county boards with employees of records to remain as is. Second by Rich Ruggles. Discussion: none. Motion approved unanimously.*

**c) 2022 Mileage Rate – Action**

Current mileage rate is set at \$.45, which is 80% of the federal rate. County rates vary from .39 to .58 per mile.

Discussion: Board reps reported where they are at for mileage.

*Wane Miller made a motion to set the mileage rate at \$.50 per mile as of January 1, 2022. Second by Brent Wilhelm. Discussion: none. Motion carried unanimously*

**d) FY'23 Salaries – Action**

Dawn Mentzer had included a 4% increase in the budget based on increases across the region.

Discussion of what counties have approved for wage increases and the range is from 4% to 6%.

Jeremy Taylor recommended a 4.5% increase.

Sandy Loney commented about the cost of living and to not lose employees due to an employee market.

*A motion by Sandy Loney to set the wage increase for FY23 at 4% across the board. Second by Wane Miller. Discussion: none. Motion carried unanimously.*

**e) Next Regular Meeting is scheduled for February 23, 2022, 2:30 p.m.**

*A motion to set the next meeting on February 23, 2022, at 2:30 pm in Holstein by Rich Ruggles. Second by Jean Heiden. Discussion: none. Motion carried unanimously*

**f) Adjourn**

*A motion to adjourn at 3:29 pm by Wane Miller. Second by Rich Ruggles. Motion carried unanimously*