



Rolling Hills

Community Services Region

**Governance Board Meeting
Cobblestone Inn and Suites, Holstein
August 18, 2021– 10:00 AM**

MINUTES

1) Call to Order –Chairman, Paul Merten

2) Roll Call of Counties – Introductions

Buena Vista:	Paul Merten
Calhoun:	Scott Jacobs
Carroll:	Rich Ruggles
Cherokee:	Wane Miller
Crawford:	Jean Heiden
Ida:	Creston Schubert
Sac:	Brent Wilhelm
Woodbury:	Rocky DeWitt
Pocahontas:	Clarence Siepker
Humboldt:	Sandy Loney

JaMaine Wamberg – (via Zoom)

Joleen Schmit – (via Zoom)

Joan Hanson – (via Zoom)

Kim Keleher - (via Zoom)

Regional Staff: Dawn Mentzer, CEO; Leisa Mayer, Lisa Bringle, Theresa Jochum, Julie Albright,
Coordinators

Guest in person: Kris Dam, Shesler Hall

Guests via Zoom: Steve Kremer, Juvenile Court Services; Melissa Drey, Plains Area Mental Health; Deidra Brown, Wesco; Tara Trierweiler, Wesco, Teresa Magnussen, Imagine the Possibilities; Clay Adams, Wesco; Nicolle Eaton, Siouxland Mental Health Center; Jean Drey, Seasons Center; Cindy Wiemold, Woodbury County Mental Health Advocate; Todd Lange, Amerigroup; Janice Wilken, Wesco; Mindi Rotert, St. Anthony's.

3) Minutes of Previous Meeting

A motion to approve the minutes of the previous meeting as presented by Sandy Loney. Second by Jean Heiden. Discussion: None. Motion carried unanimously.

4) Approval of Agenda

Addition: Add agenda item Title Opinion SMHC Assessment Center under Unfinished Business, c)
Addition: Add agenda item Performance Evidence Based Practices under Unfinished Business, d)

A motion to approve the agenda as amended by Clarence Sieper. Second by Scott Jacobs. Discussion: None . Motion carried unanimously.

5) Comments from the Public: Everyone will have an opportunity to speak. Therefore, comments may be limited to three minutes on any one item.

None offered.

Unfinished Business

a) July 2021 Financial Report-Action

Dawn Mentzer presented the July 2021 financial report as summarized:

Beginning balance as of 7/1/21:	\$ 5,542,435.03
Revenues:	\$ 926,934.49
Expenditures:	<u>\$(1,287,355.87)</u>
Ending balance as of 7/31/2021	\$ 5,182,013.65

A motion to approve the July 2021 financial report as presented by Creston Schubert. Second by Rich Ruggles. Discussion: None. Motion carried unanimously.

b) Cherokee School District Funding Request – Superintendent Kim Lingenfelter

Kim Lingenfelter was not in attendance at the meeting.

Chairman Paul Merten stated that the funding request for \$12,000 in Cares funds by the Cherokee School District was on last month's Governance Board agenda. This request was denied by the Board as the Cherokee School District did not follow through on the requirements and deadlines.

c) Assessment Center Property Title Opinion

Board member Brent Wilhelm read through the title opinion and did not see anything wrong with it. We are waiting on the Sioux Rivers Region as there are items that need to be completed and they are working with their Attorney. Rolling Hills will not pay until the deed is in hand.

d) Evidence Based Practices

Lisa Bringle reported on the Evidence Based Practice Steering Committee which consists of one staff member from each region. The Steering Committee broke down the EBP's into nine separate groups and will have representation from each region to learn more about the EBP and to help identify providers who can be part of that learning community to work together across the state. The purpose of the learning communities is to help move the efforts of EBP's across the state. Steering committee headed by CICS Region. The Steering Committee continues to wait for DHS to be part of the decision on outcomes and what data that want to collect so we can incorporate that into our planning.

7) New Business

a) Discussion of joint meeting between County Supervisors, Fiscal Agents & CEO's 8/12/21

Board member Rich Ruggles spoke about the meeting.

A discussion was had regarding counties level of risk with continuing to employ regional staff after 7/1/2022. Mentzer also discussed the 40% balance threshold and provided information to the board in terms of how to reduce our fund balance this year by making core service investments.

b) FY'22 Service Funding Projection per SF619

Dawn Mentzer spoke about the FY'22 service funding projection.

- FY'21 Line Items Underspent total is \$616,000.
- If the services continue to be under-utilized at the same level in FY'22 the total would be \$2,060,155,
- Total additional expenditure amounts for core development available for FY'22 is \$2,676,155.
- June 30, 2021 fund balance is \$5,492,765.

c) IRSH Development Update – Amy Jeppesen Trivium

Amy Jeppesen from Trivium was not in attendance at the meeting. Mentzer provided a brief update that efforts are moving forward to invest in IRSH.

d) Transition Services Update – Clay Adams, Wesco

Clay Adams spoke about Stepping Stones and shared the following statistics:

- 5-year anniversary
- 309 referrals
- Top referral sources are Regional Coordinators
- 114 individuals served
- 11,734 bed days
- As of 1/1/2021 269 bed days
- Currently full at 8 (including emergency bed)
- Biggest struggle is client's obtaining SSI

Tara Trierweiler introduced herself to the Board and meeting attendees. She is the new Program & Transitional Living Coordinator at Wesco.

Clay reported on Stepping Stones 2, located next to the Stepping Stones 1 building. Due to the combination of residents and their behaviors, an incident evolved that escalated quickly. Because of this episode, they had to close the Stepping Stones 2 for the safety of staff. They will reopen as soon as possible, but at a location in Denison. He suggested other uses for the building such as transitional day habilitation.

e) Schedule Next Meeting: September 22, 2021 at 2:30

A motion to approve the next Governance Board meeting date and time by Jean Heiden. Second by Joan Hanson. Discussion: None. Motion carried unanimously.

- f) **Closed Session** Chapter 21.5(1)(i) of the 2015 Code of Iowa - To evaluate the professional competency of an individual whose appointment, hiring, performance, or discharge is being considered when necessary to prevent needless and irreparable injury to that individual's reputation and that individual requests a closed session.

g) Adjourn

A motion to adjourn the meeting at 11:45 by Rocky DeWitt. Second by Brent Wilhelm. Motion carried unanimously.