



**Rolling Hills  
Community Services Region  
Governance Board Meeting  
Cobblestone Inn and Suites, Holstein  
July 21, 2021– 2:30 p.m.**

**MINUTES**

**1) Call to Order –Chairman, Paul Merten**

**2) Roll Call of Counties – Introductions**

Buena Vista: Paul Merten  
Calhoun: Scott Jacobs (via Zoom)  
Carroll: Rich Ruggles  
Cherokee: Wane Miller (absent)  
Crawford: Jean Heiden  
Ida: Creston Schubert  
Sac: Brent Wilhelm  
Woodbury: Rocky DeWitt (absent)  
Pocahontas: Clarence Siepker  
Humboldt: Sandy Loney

JaMaine Wamberg – (via Zoom)  
Jolene Schmit – (via Zoom)  
Joan Hanson – (via Zoom)  
Kim Keleher  
Children’s Provider Rep - vacant

Regional Staff: Dawn Mentzer, CEO; Leisa Mayer, Julie Albright, Coordinators

Guests in person: Teresa Magnussen and Anita Schlender, Imagine the Possibilities; Nicolle Eaton, Siouxland Mental Health Center

Guests via Zoom: Melissa Drey, Plains Area Mental Health, Jean Drey, Seasons Center; Amy Reisberg, Counseling Services; Cindy Wiemold, Woodbury County Advocate; Alexis Gregg; Sheila

Martin and Jessi Maxwell, Siouxland Mental Health Center; Shawn Fick, Goodwill; Karen Rosengreen, ITP; Joleen Schmit, Calhoun County Public Health.

**3) Minutes of Previous Meeting**

*A motion to approve the minutes of the previous meeting as presented by Rich Ruggles Second by Brent Wilhelm. Discussion: none. Motion carried unanimously.*

**4) Approval of Agenda**

Addition: A request for funds from the Cherokee Community School District will be added under Unfinished Business, item E.

Addition: A request for an IRSH update prior to scheduling the next meeting. Item will be added under New Business D) 1.

Addition/Changes:

*A motion to approve the agenda as amended by Clarence Siepker. Second by Jean Heiden.*

*Discussion: none. Motion carried unanimously.*

**5) Comments from the Public: Everyone will have an opportunity to speak. Therefore, comments may be limited to three minutes on any one item.**

None

**Unfinished Business**

**a) June 2021 Financial Report-Action**

Dawn Mentzer presented the June 2021 financial report as summarized:

Beginning balance as of 6/1/21:	\$ 5,957,572.69
Revenues:	\$ 115,521.63
Expenditures:	<u>\$ ( 580,329.46)</u>
Ending balance as of 6/30/2021	\$ 5,492,764.86

Discussion:

Dawn stated the total revenue is less than she reported last month due to returning the unspent portion of the Cares dollars that had to be a credited revenue versus an expenditure. Revenue last month was \$9.6 million, and this month was \$9,435,540. The total regional expenditures including the Cares dollars was \$8,008,997.68, so over budget by 5%. With the Cares expenditures excluded the amount at the end of June was \$6,252,903.55. Budget spent was 82% with 18% remaining compared to the total budget of \$7, 631,840 for FY'21.

*A motion to approve the June 2021 financial report as presented by Brent Wilhelm. Second by Sandy Loney. Discussion: none. Motion carried unanimously.*

**b) Offer to Buy Real Estate and Acceptance of Assessment Center Property**

Chairman Paul Merten shared that a small group meeting was held this morning. The group discussed what the next steps should be and items that need to be looked at in the process.

Paul read an email from the Sioux Rivers Regional attorney that stated he had the closing documents: Deed and Abstract of Title.

Paul Merten asked Jean Heiden about needing a survey. Jean shared that if there was a dispute on property lines a survey would be needed and the seller would have to pay for it, otherwise it would not be needed. Paul stated that the Region would need to do updates to the building for the Access Center piece, so we want to make sure we are okay with the construction needed. Jean asked if the Title of Opinion was given to the Board. Paul stated they have not received it. Jean stated that the seller should take the abstract to the county abstractor and have the abstract brought up to date. The Region should take the updated abstract to the regional attorney and have them read the abstract to make sure there are no exceptions or problems with the title opinion. Jean told the Board it is important that the correct name is listed on the deed. Board members agreed that Rolling Hills Community Services Region should be listed on the deed.

Brent Wilhelm shared he has contacted attorney Kevin Murray. Kevin has agreed to look over the purchase agreement for free. Brent recommended that the Board approve having Kevin Murray look over the document prior to Paul signing.

*A motion to authorize the Chair to sign the Purchase Agreement upon legal consultation by Brent Wilhelm. Second by Joan Hansen. Discussion: None. Motion carried unanimously.*

#### **c) SMHC Assessment Center Purchase Update & Inter-Regional Agreement**

Sioux Rivers had their public hearing and board meeting on June 29<sup>th</sup>.

They did discuss the possibility of sharing the services with our region. Their board was very adamant about continuing to work together. They felt that the \$156,000 they were paying in FY'21 was too high, and they did not get a return on their investment to which Dawn countered in the meeting that Rolling Hills more than likely did not receive that much back in services either with an FY21 rate of \$624,000. Dawn stressed that Siouxland Mental Health Center would have to close its doors if funding were pulled because the payments from the MCO's/Medicaid are not extensive enough to be able to cover their costs.

After deliberations, the following is the FY'22 split for the Assessment Center and Turning Point that was agreed upon between Rolling Hills, Sioux Rivers and NW Iowa Care Connections:

- Rolling Hills will pay \$630,716 to Siouxland Mental Health; \$710,777 to Turning Point
- Sioux Rivers will pay \$118,084 to Siouxland Mental Health; \$18,416 to Turning Point
- Northwest Iowa Care Connections will pay \$31,200 to Siouxland Mental Health; \$93,600 to Turning Point

*A motion to authorize the approval of the contract addendum between Rolling Hills, Sioux Rivers*

and Northwest Iowa Care Connections by Creston Schubert. Second by Sandy Loney. Discussion: None. Motion carried 9-1 (Rich Ruggles nay)

**d) Cares Final Update**

Dawn Mentzer recapped that the Region processed 83 applications. There were 59 Cares awards. Amount received initially from DHS was 1,875,436.65. The total amount awarded was \$1,714,436.65. The amount due back to DHS was \$160,717 and the check was cut and sent back before the deadline of July 14<sup>th</sup>.

**e) Cherokee School District Request for Funds**

Dawn Mentzer told the Board that the Cherokee School District had applied for \$12,000 Cares funds. They did not follow through on the requirements and deadlines.

*A motion by Brent Wilhelm to deny the funds requested by the Cherokee School District. Second by Creston Schubert. Discussion: None. Motion carried unanimously.*

**6) New Business**

**a) FY22 Provider Contracts**

- **Midwest Compliance Associates**
- **Siouxland Mental Health**
- **YES Center**

*A motion to authorize the Chair to approve the provider contracts listed above by Clarence Sieper. Second by Rich Ruggles. Discussion: None. Motion carried unanimously.*

**b) Imagine the Possibilities Transportation Funding Request – Teresa Magnussen**

Dawn Mentzer stated that Imagine the Possibilities is requesting \$27,264 for this fiscal year for travel time for SCL services. Dawn supported this request as they have been providing transportation to clients in the Region for SCL services, especially those in the rural areas. Currently they do not get paid for travel time to provide the service.

*A motion by Sandy Loney to approve the request by Imagine the Possibilities to be funded by the Region in the amount of \$27,264 yearly. Second by Brent Wilhelm. Discussion: None. Motion carried unanimously.*

**c) FY22 County Payments to Fiscal Agent Schedule/Block Grant Payment Schedule**

Dawn Mentzer stated that they need to set up the payment schedule for the counties to pay their allocation to the Region and for the block grant schedule. Last year the region did a block grant with the large providers including Siouxland Mental Health, Plains Area and Wesco. The

Region paid the first half in August of their first quarterly payment and then in November after all the taxes were collected, the counties made their first appropriation to the Region in November. The Region at the same time paid for the second half of the first quarter block grant plus the second quarter and same with third and fourth. Payment will go to the providers four times per year and the county payments are coming in twice per year.

*A motion by Bret Wilhelm to pay provider block grants at 50% of first and third quarters with the remaining 50% first quarter and third quarterly payments with the second and fourth quarters respectively after the counties have made contributions to the region. Second by Rich Ruggles. Discussion: None. Motion carried unanimously.*

**d) Core Services Updates – Melissa Drey, Kim Keleher and Nicolle Eaton**

Kim Keleher from Plains Area Mental Health shared that their ACT team has been very slow to get up and running. They are having hiring issues. They are going to transfer two nurse care managers from the IHH program until they can get that position filled.

Nicolle Eaton from Siouxland Mental Health reported that they are working on the development of other core services they don't have in place yet. They are tasked to provide Community Based Crisis Stabilization Service which is going out in the community to meet people once a day for up to five days. They have agreed that they can meet that component. They have applied for accreditation and know that the State is about six months behind in the accreditation process. As far as the access center component, they will be meeting with the Advisory Board committee on Monday and will give their suggestions to turn the assessment center into an access center.

Melissa shared that they are on board. She has been in contact with Pocahontas and Humboldt counties. She has spent a lot of time with those counties along with Dawn. Melissa will meet with school districts in August.

Kim Keleher shared that they are having major issues as far as staffing in the crisis center. They did have to raise their base pay starting wages. That may be an issue in the future.

1. IRSH update
  - a. Amy was not available for an update.
  - b. Dawn shared the that they are in the process of continuing to meet with the MCOs. They are already working with Trivium on policies weekly. They are applying for accreditation to be an IRSH home. Within six months, Rolling Hills should have a IRSH home in Sioux City.

**7) Schedule next meeting: August 18, 2021, at 10:00 am, Cobblestone Inn and Suites, Holstein**

*A motion to set the next meeting on August 18, 2021, at 10:00 am at Cobblestone Inn and Suites, Holstein, by Ja Maine Wamberg. Second by Joan Hanson Discussion: none. Motion carried unanimously.*

*A motion to adjourn the meeting at 3:56 pm by Rich Ruggles. Second by Brent Wilhelm. Meeting adjourned.*

DRAFT