



**Rolling Hills
Community Services Region
Governance Board Meeting
Cobblestone Inn and Suites, Holstein
June 16, 2021– 2:30 p.m.**

Minutes

1) Call to Order –Chairman, Paul Merten

2) Roll Call of Counties – Introductions

Buena Vista: Paul Merten
Calhoun: Scott Jacobs
Carroll: Rich Ruggles
Cherokee: Wane Miller
Crawford: Jean Heiden (via Zoom)
Ida: Creston Schubert (absent)
Sac: Brent Wilhelm
Woodbury: Rocky DeWitt – (absent)

JaMaine Wamberg - absent

Jolene Schmit – Via Zoom

Joan Hanson – Via Zoom

Kim Keleher – Via Zoom

Brittany Krause - absent

Regional Staff: Dawn Mentzer, CEO; Louise Galbraith, Julie Albright, Theresa Jochum, Leisa Mayer, Lisa Bringle, Coordinators

Guests in person: Clarence Siepker, Pocahontas County Supervisor, Nicolle Eaton, Siouxland Mental Health Center

Guests via Zoom: Sheila Martin and Jessi Maxwell, Siouxland Mental Health Center; Dennis Bush, State Representative; Kim Scorza, Seasons Center; Karla Manternach, Counseling Services, LLC; Karen Rosengreen, ITP; Sheri Porter, Simple Life; Shawn Fick, Goodwill; Todd Lange, Amerigroup

3) Minutes of Previous Meeting

Correction: Item B motion was made by Rocky DeWitt and seconded by Brent Wilhelm.
*A motion to approve the minutes of the previous meeting as corrected by Brent Wilhelm.
Second by Rich Ruggles. Discussion: none. Motion carried unanimously.*

4) Approval of Agenda

Additions: A request for transportation Seasons Center will be added under New Business, item E
Additions/changes:

A motion to approve the agenda as amended by Scott Jacobs. Second by Wane Miller.

Discussion: none. Motion carried unanimously.

5) Comments from the Public: Everyone will have an opportunity to speak. Therefore, comments may be limited to three minutes on any one item.

Dawn Mentzer commended Nicolle Eaton and Melissa Drey on their work with Mobile Crisis. Nicolle received award from the Sioux City Police Department for her outstanding work.

6) Unfinished Business

a) May 2021 Financial Report-Action

Dawn Mentzer presented the May 2021 financial report as summarized:

Beginning balance as of 5/1/21:	\$6,246,809.53
Revenues:	\$ 567,576.33
Expenditures:	<u>\$ (856,863.58)</u>
Ending balance as of 5/31/21	\$5,957,522.28

Discussion:

Dawn projects the fund balance to be \$1.3 to \$1.4 million higher than anticipated at the end of the fiscal year.

*A motion to approve the May 2021 financial report as presented by Brent Wilhelm.
Second by Rich Ruggles. Discussion: none. Motion carried unanimously.*

b) Purchase of property/Access Center – Possible Action

Paul Merten provided an update: Sioux Rivers Region held a closed session to discuss the offer made by our Board. The Sioux Rivers Board accepted the offer. Sioux Rivers will be meeting on June 29, 2021 to hold a public hearing to sell property and it will be official at that time. Jean Heiden stated, after it is official, they should prepare a purchase agreement for us to sign, stating the agreed price and date of possession. Also, the deed normally is made to the person on the purchase agreement.

Rich Ruggles thinks the deed should be to the current counties in the region, would the two new counties coming in have money in the purchase? If the region dissolves, the money should go to countries who contributed. Brent Wilhelm sees the regions as one fund or pool of money.

Paul Merten asked who we should use for legal counsel. The consensus is to contact Kevin Murray who did the purchase of the Sac City crisis home. Brent Wilhelm will reach out to Kevin Murray.

The public hearing will be held on June 29, at 1:30 and there will be a zoom link option. Jean Heiden will attend.

c) Cares Excess Funds - Action

Tomorrow Dawn Mentzer will be going through the round 4 payments and receipts for reconciliation. Any unspent funds have to go back to the State by July 14, 2021, she is estimating sending \$151,356 back to the State. Paul Merten will work with Dawn on the reconciliation process.

A motion to allow a check to be cut for the unspent Cares funds and to send to DHS by Brent Wilhelm. Second by Wane Miller. Discussion: none. Motion carried unanimously.

7) New Business

a) Mental Health Advocate Contract – Humboldt and Pocahontas Counties

A copy of the contract has been provided to the board. CICS Region and Rolling Hills would like one county to be county of record which would be Humboldt. CICS Region will pay 75% and Rolling Hills will be responsible for 25% split. The contract will allow Rolling Hills to pay the Advocate and CICS region to reimburse us for their percentage.

A motion to approve the contract and the chair to sign the Mental Health Advocate contract by Brent Wilhelm. Second by Scott Jacobs. Discussion: the contract does not name a specific employee. Motion carried unanimously.

b) MOU between Central Iowa Community Services and Rolling Hills – Action

Dawn Mentzer received the terms and usage of the crisis home, Turning Point, in Sac City. The MOU outlines the terms, there is not a per diem since we block grant. The rate for other regions is \$400 per day and PAMHC and CICS will have a contract as well.

A motion to approve and the chair to sign the MOU between Central Iowa Community Services Region and Rolling Hills by Brent Wilhelm. Second by Jean Heiden. Discussion: none Motion carried unanimously.

c) Hospital Contracts ITP Reimbursements – Action

Dawn Mentzer has received several of the contracts from hospitals for ITP services. Currently hospitals are reimbursing the region 50% of the cost. With our fund balance that needs to be reduced, Dawn is asking if want to continue this next year or pay the whole cost. Jean Heiden would like to stay with the way it is now. Brent Wilhelm would like to re-evaluate in 6 months to a year.

A motion to keep the 50% reimbursement from the hospitals for ITP services by Brent Wilhelm. Second by Jean Heiden. Discussion: none. Motion carried unanimously.

d) FY'22 Provider Contracts

- **The Arc of Woodbury County**
Changes/discussion: none
- **Buena Vista Regional Medical Center**
Changes/discussion: none
- **Crawford County Memorial Hospital**
Changes/discussion: none
- **Center for Siouxland**

- Changes/discussion: none
- **Cherokee Regional Medical Center**
Changes/discussion: none
- **Counseling Services, LLC**
Changes/discussion: none
- **Family Resource Center**
Changes/discussion: none
- **Goodwill of the Great Plains**
Changes/discussion: none
- **Horn Memorial Hospital**
Changes/discussion: none
- **Home Care Options**
Changes/discussion: none
- **Howard Center**
Changes/discussion: none
- **Integrated Telehealth Partners**
Changes/discussion: none
- **Loring Hospital**
Changes/discussion: none
- **Manning Regional Hospital**
Changes/discussion: none
- **Mid-Step Services**
Changes/discussion: none
- **New Hope Village**
Changes/discussion: none
- **New Perspectives**
Changes/discussion: none
- **Plains Area Mental Health Center**
Changes/discussion: the requested amount for ACT has been reduced.
- **Sanford Center**
Changes/discussion: none
- **Shesler Hall**
Changes/discussion: none
- **Stewart Memorial Hospital**
Changes/discussion: none
- **Wesco**
Changes/discussion: rates for services are the same. They are asking for a 3% increase for Stepping Stones.
- **Pocahontas Hospital**
Changes/discussion: none
- **Humboldt Hospital**
Changes/Discussion: none

A motion to accept and for the chair to sign the contracts as presented with The Arc of Woodbury County, Buena Vista Regional Medical Center, Crawford County Memorial Hospital, Center for Siouxland, Cherokee Regional Medical Center, Counseling Services, LLC, Family Resource Center, Goodwill of the Great Plains, Horn Memorial Hospital, Home Care Options, Howard Center, Integrated Telehealth Partners, Loring Hospital, Manning Regional Hospital, Mid-Step Services, New Hope Village, New Perspectives, Plains Area Mental Health Center, Sanford Center, Shesler Hall, Stewart Memorial Hospital, Wesco, Pocahontas Hospital, Humboldt Hospital by Rich Ruggles. Second by Brent Wilhelm. Discussion: none. Motion carried unanimously.

e) Transportation request from Seasons Center

Dawn Mentzer received a request from Seasons Center for transportation and hotel expenses for Camp Autumn staff. Seasons Center has been working with Calhoun County Schools and up to 40 students would like to attend. Kim Scorza explained the goal of the camp program is to provide stability and a safe place for kids to go during the summer, and to ensure mental health needs are being met. Kids must have a mental health diagnosis to attend. The hotel would be for the drivers and counselors who will stay in Rockwell City each night as it is a day camp. Dawn is recommending funding as Calhoun Schools has done a great job working with the kids and mental health services. \$1,500 is the anticipated need/request.

A motion to approve the request up to \$2,000 by Jean Heiden. Second by Brent Wilhelm. Discussion: none. Motion carried unanimously.

8) Schedule next meeting: July 21, 2021, 2:30 pm Cobblestone Inn and Suites, Holstein

A motion to set the next meeting on July 21, 2021, at 2:30 pm at Cobblestone Inn and Suites, Holstein, by Rich Ruggles. Second by Joan Hamilton. Discussion: none. Motion carried unanimously.

A motion to adjourn at 3:34 pm by Wane Miller. Second by Jean Heiden. Meeting adjourned.