



Rolling Hills
Community Services Region
Governance Board Meeting
Buena Vista County Courthouse, Storm lake
And by Zoom

January 28, 2021– 1:30 p.m. Closed Session
2:00 Resume Open Session

Minutes (Draft)

- 1) **Call to Order –Chairman, Paul Merten**
- 2) **Roll Call of Counties – Introductions**

Buena Vista: Paul Merten

Calhoun: Scott Jacobs

Carroll: Rich Ruggles

Cherokee: Wane Miller

Crawford: Jean Heiden

Ida: Creston Schubert

Sac: Brent Wilhelm

Woodbury: Rocky DeWitt via zoom

Joan Hansen (voting member) via zoom

JaMaine Wamberg (voting member) - absent

Joleen Schmit (voting member) via zoom

Brittany Krause (nonvoting member) - absent

Kim Keleher (nonvoting member) via zoom

Regional Staff: Dawn Mentzer, CEO; Louise Galbraith, Lisa Bringle, Leisa Mayer, Theresa Jochum,
Coordinators

Guests: Clarence Sieper, Pocahontas County Supervisor; Nicolle Eaton, Sheila Martin, Mark
Monson, Siouxland Mental Health; Mindy Rotert, St Anthony's; Courtney Cook, Prairie Lakes AEA;

Jean Drey, Seasons Center; Jennifer McCabe, Opportunities Unlimited; Clay Adams, Wesco; Cindy Wiemold, Mental Health Advocate

- 3) Closed session** Chapter 21.5(1)(i) of the 2015 Code of Iowa - To discuss the purchase or sale of particular real estate only where premature disclosure could be reasonably expected to increase the price the governmental body would have to pay for that property or reduce the price the governmental body would receive for that property.

Motion to go into closed session per Chapter 21.5(1)(i) of the 2015 Code of Iowa by Jean Heiden.

Second by Brent Wilhelm. Discussion: None. Roll call vote:

Scott Jacobs – Aye

Paul Merten - Aye

Rich Ruggles – Aye

Jolene Schmit - Aye

Wane Miller – Aye

Joan Hanson - Aye

Jean Heiden – Aye

Rocky DeWitt - Aye

Creston Schubert – Aye

Brent Wilhelm - Aye

Motion carried unanimously.

Kim Keleher non-voting member and Louise Galbraith, recording secretary both took part in closed session.

2:17 p.m. Open Meeting to Public

4) Minutes of Previous Meeting

A motion to approve the minutes of the previous meeting as presented by Wane Miller. Second by Rich Ruggles. Discussion: none. Motion carried unanimously

5) Approval of Agenda

Additions/Changes: addition of discussion of region map (c) and creation of committee (d) under unfinished business.

A motion to approve the agenda as amended by Brent Wilhelm. Second by Wane Miller

Discussion: none. Motion carried unanimously

6) Comments from the Public: Everyone will have an opportunity to speak. Therefore, comments may be limited to three minutes on any one item.

none

7) Unfinished Business

a) Monthly Financial Report

Dawn Mentzer presented the December 2020 financial report as summarized:

Beginning cash balance as of 12/1/20:	\$6,568,109.21
Revenues	\$ 661,147.71
Expenditures	<u>\$1,643,095.87</u>
Ending cash balance as of 12/31/20:	\$5,586,161.05

Total regional revenues to date \$5,951,715.66

Regional expenditures \$5,177,767.90 (including Cares Expenditures) 68%

A motion to approve the December 2020 financial report by Brent Wilhelm. Second by Wane Miller. Discussion: none. Motion carried unanimously.

b) Fiscal Year 2022 Budget Work Session – Action

Dawn provided an updated budget to include the reductions made by Plains Area Mental Health Center for the ACT program funding and by Wesco for Stepping Stones 2. This budget is based on a \$39 per capita. Dawn reviewed the budget including administration costs which is increased partly due to potentially adding staff for Pocahontas and Humboldt Counties next fiscal year.

\$139,000 is budgeted for I-Start, there needs to be negotiation on fee for service rates for the program. Clay Adams of Wesco reported that they have worked with I-Start for a few years, and have had 10-12 clients go through the program and it has been beneficial. If the regional support would go away, they would find a way to pick the funding up. Another provider cannot afford to pay for the service, and other providers utilizing the program have not responded to Dawn's inquiry regarding the program.

Discussion of core service development, cost and sustainability.

A motion to accept the FY22 budget and \$39.00 per capita by Brent Wilhelm. Second by Creston Schubert. Discussion: none. Motion carried unanimously.

- **Possible Budget Reductions Discussion**

- **Sue Gehling – Classroom Clinic Funding Request – Action**

The request is for consultation with teachers/families however the actual service is funded by Medicaid and or private insurance. We have moved away from funding this service with our mental health providers (Siouxland Mental Health and Plains Area Mental Health).

Jean Heiden asked if there is a breakdown of how the money is being allocated, and how many clients are using the services.

Joan Hansen pointed out that AEA provides support to students, families and teachers for students with behavior and mental health needs.

A motion to deny the \$21,000 request by Wane Miller. Second by Jean Heiden.

Discussion: none. Motion carried unanimously.

- **FY'22 Salaries and Mileage– Action**

Dawn Mentzer surveyed the counties concerning average percentage increases in salaries. 2.8% is the average, with the high and low thrown out it came to 2.78%. the predominate increases were 2.5% and 3%.

Rich Ruggles asked if new staff for the two new counties would come in at the same pay as current staff? Dawn Mentzer said that a salary will start on July 1, 2021 with no increase to start.

A motion by Wane Miller to set a 2.5% increase for all staff. Second by Rich Ruggles. Discussion: none. Motion carried unanimously.

Mileage: the current rate is 80% of the current IRS rate.

A motion to keep the mileage rate at 80% of the federal rate by Brent Wilhelm. Second by Creston Schubert. Discussion: none. Motion carried unanimously.

c) Regional Map Update

Discussion of what counties are moving to new regions July 1, 2021: Webster and Wright moving to CICS, Pocahontas and Humboldt to Rolling Hills, and Emmet to Sioux Rivers. Hancock is looking to join Northwest Iowa Cares Region.

d) Setting a Committee to explore Sioux City Property

Nicolle Eaton of Siouxland Mental Health Center will provide tours of the facility to those that are interested. Dawn would like members to also tour the Friendship House to see the renovations the Region funded this past year. Scott Jacobs would like them to tour Sanford Center and Shesler Hall. Dawn will send an email to the board to set a date for tours. Paul Merten asked if any board members would like to volunteer to serve on a committee (up to 5 members) to look at the facility, assess and come to an amount to offer Sioux Rivers: Brent Wilhelm, Wane Miller, Paul Merten, Rocky DeWitt, and Rich Ruggles volunteered.

8) New Business

a) Cherokee School District/Seasons Center Cares Funding Request from Round 2-Action

Dawn Mentzer: \$12,000 was awarded to Cherokee School District in round 2 of Cares funding request. They were not going to be able to meet the deadline to spend the funds so they withdrew the request. Now that the deadline has been extended to June 30, 2021, Dawn feels it is appropriate to release the funds.

A motion to reallocate the \$12,000 of Cares funds to Cherokee School District by Brent Wilhelm. Second by Wane Miller. Discussion: none. Motion carried unanimously.

9) Schedule next meeting February 24, 2020 2:30 p.m.

A motion to set the next meeting on February 24, 2021 at 2:30 pm in Holstein by Brent Wilhelm. Second by Scott Jacobs. Discussion: none. Motion carried unanimously.

Motion to adjourn at 3:42 by Joan Hamilton. Second by Rich Ruggles. Meeting adjourned.