



Rolling Hills

Community Services Region

Governance Board Meeting

Cobblestone Inn and Suites, Holstein

November 25, 2020 – 2:30 p.m.

Meeting Minutes - DRAFT

1) Call to Order –Chairman, Paul Merten

2) Roll Call of Counties – Introductions

Buena Vista County: Paul Merten

Calhoun County: Scott Jacobs

Carroll County: Neil Bock (via zoom)

Cherokee County: Dennis Bush

Crawford County: Cecil Blum

Ida County: absent

Sac County: Brent Wilhelm

Woodbury County: Rocky DeWitt

Joan Hansen (voting) zoom

JaMaine Wamberg (voting) zoom

Joleen Schmit (voting) zoom

Brittany Krause (non-voting) zoom

Kim Keleher (non-voting member) absent

Regional Staff (present at meeting): Dawn Mentzer, CEO

Regional Staff (present on zoom): Louise Galbraith, Lisa Bringle, Theresa Jochum, Coordinators;
Cindy Wiemold, Advocate.

Guests (present on zoom): Ashley Miller, Melissa Drey, Plains Area Mental Health; Nicolle Eaton, Sheila Martin, Siouxland Mental Health Center; Dee Stern, Humboldt County; Steve Kopecky (NHV), Karen Rosengreen, ITP; Cindy Wilde, Goodwill; Wayne Miller, Cherokee County Supervisor

3) Minutes of Previous Meeting

*A motion by Cecil Blum to approve the minutes of the previous two meetings as presented.
Second by Dennis Bush. Discussion: none. Motion carried unanimously*

4) Approval of Agenda

Changes/additions: none

*A motion by Scott Jacobs to approve the agenda as presented. Changes: none requested.
Second by Rocky DeWitt. Discussion: none. Motion carried unanimously.*

5) Comments from the Public: Everyone will have an opportunity to speak. Therefore, comments may be limited to three minutes on any one item.

None.

6) Unfinished Business

a) Monthly Financial Report – Action

Dawn Mentzer presented the October 2020 financial report as summarized:

Fiscal Agent Fund balance as of 10/31/20:	\$8,135,530.98
Revenue:	\$815,331.23
Expenditures:	<u>\$2,204,397.11</u>
Ending cash balance:	\$6,746,465.10

The expenditure amount is higher due to block grant payments made in October.

A motion to approve the October financial report as presented by Rocky DeWitt. Second by Neil Bock. Discussion: none. Motion carried unanimously.

b) Cares Act Process Update

63 award letters were sent out to those who applied. Total requests of \$2,095,360.00 were received and \$1,655,267.00 was approved. \$220,170 will be paid back to DHS along with any funds not expended by providers. Dawn would like receipts from providers to be submitted by December 15, and unspent funds returned to the region by December 30, 2020 as funds have to be returned to DHS by January 3, 2021.

7) New Business

a) FY'20 Annual Report – Action

Dawn Mentzer presented the FY20 Annual Report which is due to DHS by December 1 and provided a review. Financial information: the CSN report was off from the Fiscal Agent Auditor, items were identified that were entered in error or issues with CSN. In the end, it is still off by \$20,000 (CSN lower than the auditor). Once the GAP reports are received from the counties it

should balance out. A revised report will be forthcoming but it needs to be submitted now to meet DHS compliance. The revenue page is not accurate, as DHS does not want the per capita payments from counties entered as revenue, so the balance is short and does not show a complete picture of our revenue amounts. Neil Bock suggested placing a foot-note in the report to express the concern of revenue from counties not being reported.

*A motion to accept the FY20 Annual Report subject to revisions that will be reviewed by this board at a later date by Brent Wilhelm. Second by Cecil Blum. Discussion: none
Motion carried unanimously.*

b) Core Service Development Update – Nicolle Eaton/Melissa Drey

Melissa Drey and Nicolle have been meeting to discuss the SUD portion of the access center to have it smoothed out prior to opening. Between the two agencies a lot of the needs for SUD services will be covered. Detox and inpatient substance abuse treatment will be discussed with SA providers after the first of the year.

Nicki has been looking for the survey of the assessment center property, but it has not been found, a new survey may need to be done. SMHC is working on creating a budget so the region will have an idea on what the brick and mortar access center will be. The biggest issue is working on transportation for both brick and mortar and virtual programs. A meeting was held with the YES center and they feel they will be able to help with transportation. They have also met with Seasons Center since they are present in part of our region. After the first of the year, they will set a meeting with the Berryhill Center to discuss how their mobile crisis can work with our access center(s) (brick and mortar and virtual), their mobile crisis runs similarly to ours.

Neil Bock asked if the YES center would have time to transport. Melissa said the YES Center is looking to add employees and provide the service to meet our needs.

Sheila Martin has sent an email to Kim Keleher and Shane Walter in Sioux Rivers region with Dawn cc'd and she would like the two providers and regions to sit down together and have a discussion of the future of the assessment center and programs. .

Neil Bock asked for an update on Pocahontas and Humboldt Counties. Dawn anticipates having all resolutions back by next week and will present the MOU to both counties within the next two weeks.

8) Schedule next meeting

*Motion to set the next meeting on December 30, 2020 at 1:30 pm in Holstein by Rocky DeWitt.
Second by Brent Wilhelm. Discussion: none. Motion carried unanimously.*

A motion to adjourn at 3:22 pm by Neil Bock. Second by Rocky DeWitt. Meeting adjourned.