



**Rolling Hills**  
**Community Services Region**  
**Governance Board Meeting**  
**Cobblestone Inn and Suites, Holstein**  
**June 24, 2020 – 2:30 p.m.**

**Meeting Minutes**

**1) Call to Order at 2:42 PM by Chairman, Paul Merten**

**2) Roll Call of Counties – Introductions**

Buena Vista County: Paul Merten

Calhoun County: Scott Jacobs (Zoom)

Carroll County: Neil Bock (Zoom)

Cherokee County: Dennis Bush

Crawford County: Cecil Blum

Ida County:

Sac County: Brent Wilhelm

Woodbury County: Rocky DeWitt

Regional Staff (Face to Face): Dawn Mentzer, CEO

Regional Staff (Zoom attendance): Lisa Bringle, Leisa Mayer, Theresa Jochum, Julie Albright, Coordinators

Guests (Zoom attendance): Amy Riesberg, Counseling Services, LLC; Kim Keleher, Ashley Miller, Melissa Drey, Plains Area Mental Health Center, Becky Wuebker, Horn Memorial Hospital; Shawn Fick, Goodwill; Mark Monson, Nicky Eaton, Siouxland Mental Health; Clay Adams, Jessica Stangl, Shawn Stewart, and Deidre Brown Cindy Wiemold, Mental Health Advocate; Jay Ricke, ITP; Brandy Steck, Siouxland District Health, Steve Kremer, Juvenile Court Services; Mindi Rotert, St. Anthony's Hospital; Rebecca McCrackin, Seasons Center.

**3) Minutes of Previous Meeting**

*A motion to approve the minutes of the previous meeting by Cecil Blum.*

*Second by Dennis Bush.*

*Discussion: none*

*Motion carried unanimously*

**4) Approval of Agenda**

Additions/changes: Dawn asked for a few additions to the agenda. These items are:

6(c) County Payment Schedule for FY21

6(d) Staff Salary Adjustment Request

6(e) Governance Board Member Appointment to Children's Advisory Committee

7(b) Counseling Services Contract

*A motion to approve the agenda with additions by Neil Bock.*

*Second by Brent Wilhelm.*

*Discussion: None*

*Motion carried unanimously.*

**5) Comments from the Public: Everyone will have an opportunity to speak. Therefore, comments may be limited to three minutes on any one item.**

Nicky Eaton shared some of the media activities she's taken part of regarding MCAT. KTIV and KCAU each did a segment on MCAT and the Sioux City Police Department. Siouxland Public Radio (KWIT.org) also did an interview with Sioux City PD Andrew Dutler and Nicky that aired today at noon.

**6) Unfinished Business**

**a) Monthly Financial Report – Action**

Dawn Mentzer presented the May 2020 financial report as summarized: *(figures have been revised since the 6/24/20 meeting due to the acquisition of the final reports following tax appointments within the counties)*

Beginning cash balance as of May 1, 20:	\$3,326,709.55
Revenues:	\$1,140,887.91
Expenditures:	<u>\$240,575.95</u>
Ending cash balance:	\$4,227,021.51

Discussion: Dawn is working with Woodbury County on the advancement of local funds to the Region. Dawn will send a breakdown of these funds further to the Governance Board following the meeting. Neil asked for clarification on the ending balance on April 30 and the beginning balance on May 1. Dawn said she thinks it is the timing of taxes but will go back and look at why there is a discrepancy and provide an email explanation.

*A motion to approve the May 2020 financial report by Rocky DeWitt.*

*Second by Cecil Blum.*

*Discussion: None*

*Motion carried unanimously*

**b) 28E County Attorney Feedback regarding electronic board attendance -**

BV County Attorney brought up the 28E and the limit of board members being able to join twice a year by electronic means. The question is whether or not there needs to be adjusted language to

cover situations like pandemics. Dawn did suggest looking at electronic voting options for those serving on the board not connected to county boards of supervisors.

*Motion to allow more than 2 electronic meetings per year by board members which is a deviation from the 28E by Brent Wilhelm.*

*Second by Dennis Bush.*

*Motion carried unanimously.*

**c) Setting schedule for FY21 county payments to the Region-**

Typically, provider block grant payments and county payments to the Region have been made on a quarterly basis, however with the county balances being drastically reduced due to HF 691 most of the counties are unable to make their July payments and could place the Region balance in jeopardy. Decision to set a payment schedule has been tabled until the July meeting when Dawn can get some input from providers and the Supervisors can discuss this with their county boards/Auditors.

**(d) Staff salary adjustment request**

Julie Albright has requested an increase in salary due to her being a service coordinator full time and is SOAR certified. Julie is taking a lead role in social security applications. The request is for an additional \$3000 to her salary for FY21.

*Motion to approve an additional \$3000 for Julie Albright by Brent Wilhelm.*

*Second by Dennis Bush.*

*Those in favor: Merten, Bush, Jacobs, Bock, DeWitt, and Wilhelm. Opposed by Blum.*

*Motion carried.*

**(e) Appointment of Board Member to Children's Advisory Council by Governance Board.**

*Motion to appointment Dennis Bush to Children's Advisory Committee by Cecil Blum.*

*Second by Scott Jacobs.*

*Motion carried unanimously.*

**New Business**

**a) Management Plan Revisions – Action**

Dawn Mentzer presented revisions to the Management Plan which were approved by both the Adult and Children's Advisory Committees. Dawn provided a summary of the changes.

*A motion to approve the revisions to Management Plan by Dennis Bush.*

*Second by Neil Bock.*

*Discussion: none*

*Motion carried unanimously*

**b) FY'21 Provider Contracts- Action**

*A motion to approve, and for the chair to sign, contracts as presented with New Hope Village, Midwest Compliance Consultants, Crossroads of Western Iowa, Horn Memorial Hospital, Howard Center, Integrated Telehealth Partners, Mid Step Services, New Perspectives, Plains Area Mental Health Center, Goodwill, Siouxland Mental Health Center, Wesco Industries by Brent Wilhelm.*

*Second by Rocky DeWitt.*

*Discussion: Neil asked Wesco if they would be billing Medicaid for services. Clay stated that Medicaid reimbursements will be sought and communication will be provided to Dawn on how this is going.*

*Motion carried unanimously.*

**7) HF 2643 Discussion**

Dawn reviewed the legislation summarized by Iowa State Association of Counties (ISAC). It essentially allows DHS to assign any county to a region by 2/1/21 if there are unresolved issues. It also grants DHS the authority to divide the CSS Region and approving an additional Region in the state. It also provided \$5 million in one-time funding for a single county Region with a population over 350,000 (Polk) and grants authority for a county with a population over 300,000 to transfer funds in FY21 to the mental health fund.

**8) Schedule Next Meeting**

*A motion by Cecil Blum to set the next meeting on July 22, 2020 at 2:30pm in Holstein. Second by Rocky DeWitt.*

*Discussion: none. Motion carried unanimously.*

*A motion to adjourn at 4:04 pm by Rocky DeWitt.*

*Second by Dennis Bush.*

*Discussion: none*

*Motion carried unanimously.*

Minutes recorded by Lisa Bringle, Coordinator of Disability Services