



# Rolling Hills

## Community Services Region

Buena Vista \* Calhoun \* Carroll \* Cherokee \* Crawford \* Ida \* Sac \* Woodbury

### Governance Board

December 11, 2019 – 1:00 p.m.

Cobblestone Inn & Suites, 2011 Indorf Ave. Holstein

### Minutes (unofficial)

**1) Call to Order –Chairman, Paul Merten**

**2) Roll Call of Counties – Introductions**

Buena Vista County: Paul Merten

Calhoun County: Scott Jacobs

Carroll County: Neil Bock

Cherokee County: Dennis Bush

Crawford County: Cecil Blum

Ida County:

Sac County: Brent Wilhelm

Woodbury County: Jeremy Taylor

Regional Staff: Dawn Mentzer, CEO; Leisa Mayer, Lisa Bringle, Louise Galbraith, Theresa Jochum, Julie Albright, Coordinators

Guests: Rebecca McCrackin, Seasons Center; Melissa Drey, Lori Bush, PAMHC; Sheila Martin, Nicole Eaton, Siouxland Mental Health; Amy Riesberg, Counseling Services, LLC; Doug Wilson, ITP; Cindy Wiemold, Woodbury County Mental Health Advocate; Eric Weinkotz, Manning Family Recovery Center; Kevin Heineman, Sioux City Police Department

**3) Minutes of Previous Meeting**

*A motion to approve the minutes of the previous meeting by Brent Wilhelm. Second by Neil Bock.*

*Discussion: None. Motion carried unanimously*

**4) Approval of Agenda**

Changes: Dawn Mentzer would like to change Item C from an action item to update. Also, Access Center discussion needs to be added under New Business between Items D and E.

*A motion to approve the agenda as amended by Cecil Blum. Second by Dennis Bush. Discussion: None.*

*Motion carried unanimously*

**5) Comments from the Public: Everyone will have an opportunity to speak. Therefore, comments may be limited to three minutes on any one item.**

None

**6) Unfinished Business**

**a) Monthly Financial Report (Action)**

Dawn Mentzer presented the financial report as of October 31, 2019. The November expenditures are not all in yet, so this is the most comprehensive report. All county revenues are up to date as all counties have made their contributions.

*Fiscal Agent Fund*

Starting balance: \$2,287,300.99

Revenue: \$1,760,178.23

Expenditures: \$1,061,896.66

Ending cash balance: \$2,985,582.56

*A Motion to approve the financial report by Brent Wilhelm. Second by Scott Jacobs. Discussion: none. Motion carried unanimously*

**7) New Business/Updates**

**a) Hunzelman, Putzier FY'19 Audit Engagement Letter**

This letter is to engage Hunzelman, Putzier for the regional agent audit. This requires action to approve and signatures by the Board Chair and CEO. The cost of the audit will not exceed \$4000.

*A motion to approve and for the Chair and CEO to sign the engagement letter from Hunzelman, Putzier by Neil Bock. Second by Cecil Blum. Discussion: None. Motion carried unanimously.*

**b) Mid-Step Contract Amendment Request – Timm Banks, Mid-Step Services**

We are not currently funding anyone at Mid-Step Services for supported employment; however, they are requesting that their contract be amended to allow them to access incentive funding. Dawn would like the board to decide whether to amend the contract now or wait until the new fiscal year contract. The amended contract would be dated 1/1/19 to 6/30/20.

In addition, Dawn spoke to the board about supported employment incentive funding and whether it should continue into the next year or not, or possibly be decreased. With all of the core service requirements, we may need to consider reallocating these funds to the core crisis services that are in development.

Discussion concerning the end of incentive funding as stated in contracts, will it extend into next fiscal year if the person is placed in a job at the end of the current fiscal year. Paul recommended that all providers that have incentives contained within their contracts receive notification that this discontinuation is being considered for FY'21.

*A motion to approve the amended Mid-Step contract with the addition of "no payments will be made under this contract after 6/30/2020, any future payments will be subject to execution of a contract effective 7/1/2020", by Brent Wilhelm. Second by Dennis Bush. Discussion: Dennis Bush advises to seek legal advice concerning the interpretation of the current language in contracts concerning if incentive funding could be paid in the following fiscal year for a person who was placed in the current fiscal year or if funding ends on 6/30/2019. Motion approved unanimously.*

**c) Plains Area Mental Health Center/Siouxland Mental Health Center Mobile Crisis Assessment Team Update - Melissa Drey, Nicole Eaton – Update**

Melissa Drey and Nicole Eaton gave updates on services provided in the last month of implementation. Calls are coming from law enforcement at this time. The phone system issues have been worked out.

Marketing in schools in the region are continuing as well as other access points. The Woodbury County schools will be contacted after the first of the year.

Melissa Drey reported that PAMHC had the opportunity to address the Commission concerning the program, how the crisis home is utilized and the collaboration between two agencies. There were a lot of questions and good feedback.

**d) Intensive Residential Services proposal Update - Dawn Mentzer/Clay Adams, Wesco Executive Director**

Clay Adams was unable to attend. Dawn provided a proposal that was submitted to the State at their request to advocate for funding through the MCO's. Wesco is ready to begin the process of starting the service. Dawn is concerned about MCO engagement and support as well as high-level tiers being reduced. This is a program the MCO's should be funding. It was taken to the higher level of DHS and Rick Schultz wanted a proposal as well as pictures of the property to ensure federal dollars can be brought down. Rick Schultz is going to take the proposal Dawn and Clay developed to the leadership of the MCO's.

Discussion: Paul Merten expressed concern with MCO's that they may agree to the terms of the program however, if an MCO leaves and another comes into the state will they be held to the same standard or agreement. Dawn stated the only impediment to moving forward is MCO funding.

**e) Access Center update**

Nicole Eaton of Siouxland Mental Health Center is proposing to have the access center in Sioux City as they feel the majority of users would be from that area. They are proposing putting all services in one place. There is a building downtown that would meet the needs, it is for sale for \$300,000 and with remodeling it could cost approximately \$800,000 to \$1,200,000. They would then have to put together a budget for ongoing services. If it is a consideration, they will put a more formal budget together. They also feel that a downtown Sioux City location would be close to other services including law enforcement and the Community Health Center as well as easy access by the homeless population.

Paul Merten asked if this location would meet the geographic boundaries (120 miles) of the three regions. Lyon County would be out of the area. Dawn commented that Northwest Iowa Care Connections is looking at other options, such as a virtual model. Shane Walters, of Sioux Rivers, maintains that the current stabilization location be utilized for an Access Center. Dawn can see the appeal of being downtown, however it needs to be discussed and a location be agreed upon. Dennis Bush asked Dawn to explain the Access Center concept for those not familiar.

Jeremy Taylor asked if the services need to be combined or can they be separate. Nicole said they are looking at one location to utilize staff for all services and only have the cost of maintaining one building. Sheila Martin does not believe the current location is large enough to hold current services and add an Access Center into it (parking is already an issue).

Brent Wilhelm asked if we want the building and service where would the money come from? It would be tax dollars.

Kim Keleher, of Plains Area Mental Health Center and Dawn met with Cherokee Regional Medical Center CEO and staff to see if they had space to add an Access Center, and they were very interested in a partnership.

The Sioux City Chief of Police submitted a letter of support for an Access Center in Sioux City. An Access Center could help them with detox services; long wait times in hospitals, and homeless individuals with mental illness.

Dawn is seeking input from the Board as to what direction the Access Center task force should take before bringing a formal proposal to the board.

Discussion: Dennis Bush commented that there has been discussion with rural sheriff departments regarding willingness to drive into Sioux City. It seems that the Sheriffs would be happy if they could drive to one location and drop someone off and not have to wait. He also believes that Sioux City would more equipped to staff the programs. At the PAMHC meeting, the question of security at an Access Center was discussed.

If this is an option to look at, Dawn would like to seek grants for purchase/remodel of the building. There are opportunities Dawn would like to explore for the purchase of the building without regional dollars.

Paul Merten believes we need to move forward with exploring this and also look at doing it on our own if needed. Brent Wilhelm questioned if the services are under one roof would it have to be divided, could other core services use the area? Neil Bock thinks this is a good plan, but would have to like to delay a decision on such a big ticket item without exploring other options (properties).

Cecil Blum asked if we should set a date range for the exploration of property and grant funding opportunities. Dawn will reach out to the other regions to see how the funding for the services is flowing down.

**f) Children's Behavioral Health Implementation Update – Dawn Mentzer**

It was covered in the legislative forum, no further discussion.

**g) ITP Update – Doug Wilson**

ITP gave an update on current usage and outcomes. In the last 10 months, the average usage has been 25.2 per month (252 assessments). The majority of the cases were mental health related. 140 persons were placed in an inpatient hospital setting and 84 were referred to outpatient. In the jail setting, there have been 25 appointments with the majority provided in Sac County Jail. ITP is working with the MCO's to seek reimbursement through agreements and also using community mental health centers to assist with billing.

**h) Regional Update on joint meeting with Northwest Iowa Care Connections**

Rolling Hills was contacted by Northwest Iowa Care Connections to join our region (the remaining three counties after two have voted to move to Sioux Rivers). Dawn did attend the last Northwest Iowa Care Connections meeting, but there are other options that they are considering. Their CEO, Kim Wilson, has submitted her retirement date at the end of the fiscal year, they will have no staff left in the region and would need to restructure. They will be looking at all options.

**i) FY'21 Budget Discussion**

Dawn Mentzer will be working on the budget all next week. She is starting to get county budgets that need to be back to auditors (some due in December). Dawn would like to know when the board would like to see the preliminary budget. The board believes they can address the budget in one meeting as long as there isn't a lot of other agenda items.

**8) Schedule Next meeting: Propose 1<sup>st</sup> week of January 2020 due to FY'21 Budget Development**

*Cecil Blum made a motion to set the next meeting on Wednesday, January 8, 2020 at 1pm in Holstein. Second by Jeremy Taylor. Discussion: Paul Merten reminded Dawn to keep the agenda light. Motion carried unanimously.*

*A motion to adjourn at 3:39 by Bent Wilhelm. Second by Neil Bock. Motion carried unanimously.*