



Rolling Hills

Community Services Region

Buena Vista * Calhoun * Carroll * Cherokee * Crawford * Ida * Sac * Woodbury

Governance Board

October 21, 2019 – 2:00 p.m.

Cobblestone Inn & Suites, 2011 Indorf Ave. Holstein

Meeting Minutes

- 1) Call to Order –Chairman, Paul Merten**
- 2) Roll Call of Counties – Introductions**

Buena Vista: Paul Merten

Calhoun: Scott Jacobs

Carroll: Neil Bock

Cherokee: Dennis Bush

Crawford:

Ida:

Sac: Brent Wilhelm

Woodbury: Jeremy Taylor

Advisory Board Representatives: Pat Laursen, Pam Haberl

Regional Staff: Dawn Mentzer, CEO; Louise Galbraith, Theresa Jochum, Julie Albright, Coordinators

Guests: Kathy Roberts, Nichole Eaton, Siouxland Mental Health; Sandra Pingel, Genesis Development;

Linn Block, Manning Regional Hospital; Clay Adams, Deidra Brown, Donna Schurke, Lisa Meyer, Wesco

Ind.; Ashley Miller, Kim Keleher, Melissa Drey, Plains Area Mental Health Center; Rebecca McCrackin,

Seasons Center; Todd Harlow, Dennis Alioth, Tony Wingert, Woodbury County Sheriff's Office; Jim

France, Arc of Woodbury County; Diana Ossman, ISI; **Pat Laursen, Howard Center**

- 3) Minutes of Previous Meeting**

Motion to approve the minutes of the previous meeting by Brent Wilhelm. Second by Dennis Bush.

Discussion: none Motion carried unanimously

- 4) Approval of Agenda**

Motion to approve the agenda as presented by Brent Wilhelm. Second by Scott Jacobs.

Discussion/changes: none. Motion carried unanimously

5) Comments from the Public: Everyone will have an opportunity to speak. Therefore, comments may be limited to three minutes on any one item.

Sandy Pingel of Genesis Development wanted to thank the Board and region for the support given to Genesis Development over the years.

6) Unfinished Business

a) Monthly Financial Report (Action)

Regional Beginning fund balance	\$3,818,395.69
Revenues	\$1,746,180.53
Expenditures	<u>\$ 226,823.93</u>
Ending balance as of 9/30/19	\$5,337,753.29

*A motion to approve the September 2019 budget report by Dennis Bush. Second by Neil Bock.
Discussion: None. Motion approved unanimously*

b) Fiscal Year 2019 Rolling Hills Annual Report – Dawn Mentzer

The Annual Report is due to the State December 1, 2019. Dawn Mentzer provided a summary of the report which contains a count of persons served, fund balance, expenditures, as well as reports on services such as Stepping Stones, IStart, ITP in hospitals and jails, and justice involved services. Dawn appreciates all the information from providers to help produce the report.

A motion to approve the 2019 Rolling Hills Annual Report by Brent Wilhelm. Second by Dennis Bush. Discussion: None. Motion carried unanimously

b) Children’s Behavioral Health Implementation Update – Dawn Mentzer

Two meetings have been held to put the implementation plan together that is due to the state April 1, 2020. The meetings have been very well attended, and task force groups are being set up to address the various components. The group has been divided into the following workgroups:

- Governance Board/Children’s Advisory Board/Regional Staffing Needs and 28E Agreement: Dawn Mentzer and Leisa Mayer will be leading this group, Dawn would appreciate participation by one or more board members.
- Core Services Treatment: Lisa Bringle and Sharon Nieman will be leading this group
- Comprehensive Facility and Community Based Crisis Services: Theresa Jochum and Julie Albright will be leading this group
- Core Plus Services: Louise Galbraith and Lisa Bringle will be leading this task force.

Discussion: The Children’s system will add three members to the Governance Board. Also, the advisory board for children must be separate from the adult advisory board.

c) Plains Area Mental Health Center/Siouxland Mental Health Center Mobile Crisis Assessment Team/Regional Funding Need- Melissa Drey, Nicole Eaton - Action

Kim Keleher of PAMHC reports that they are ready to go with Mobile Crisis and are doing a ‘soft opening’ this month with Sac County and will roll out to the rest of the region on November 1st.

SMHC is ready to go November 1st in Woodbury County and are meeting with Woodbury County Sheriff's Department and Sioux City Police Department and will roll out to other point of contacts and access points.

The agencies will need an 800-phone line that will dispatch from the Crisis Homes (Siouxland and PAMHC will man the common number and dispatch). The cost of the line is a \$1,500 one-time cost and then \$1,500 annually. The phone line is not included in this year's contract so they are seeking \$3,000 to initiate the 800-phone line.

Discussion and overview of the services and dispatching of the teams. Once the program becomes accredited, there is a Medicaid reimbursement of \$55 per hour.

Along with approval of the phone line request, Dawn Mentzer recommends amending the SMHC contract: change the asking amount to \$227,351 (full cost of the services) made in three quarterly payments of \$56,837.75 for this fiscal year. All Medicaid and reimbursements will be advanced to the Region.

A motion to approve SMHC amended contract (to include mobile crisis) by Dennis Bush. Second by Brent Wilhelm. Discussion none. Carried

A motion to appropriate \$3,000 for the one time start-up and annual cost of the 800 phone line by Neil Bock. Second by Scott Jacobs. Discussion: none. Motion carried unanimously.

7) New Business/Updates

a) Genesis Development Discontinuation of Services – Dawn Mentzer

- **New contract with Imagine the Possibilities – Action**

Genesis Development has been taken over by Imagine the Possibilities, an organization from Eastern Iowa. This needs to be tabled as there is not a contract yet. Dawn Mentzer has been trying to get in contact with the host region as there are a few services that we fund that are not in the host region contract. Dawn will keep the board informed of progress.

b) Friendship House Update on Renovation / Request for advance of regional funding – Kathy Roberts - Action

\$100,000 was approved at budget time for the renovation, to be paid after the work was completed with submission of invoices. SMHC would like to move forward to complete the project and cash flow with an advancement of \$50,000 (half the asking). There have been changes to the plans, but still staying within the budgeted amount. Windows have been ordered and that invoice of \$18,771 has been forwarded to Dawn Mentzer. The project and costs will still be reconciled with invoices at the end of the project.

Discussion: Brent Wilhelm has a concern of buying the windows and they sit and not get installed by the contractor. Brent would like to see invoices up the \$50,000 before paying any additional costs.

A motion by bent Wilhelm to advance \$50,000 to Siouxland Mental Health Center for the Friendship House renovations. Second by Neil Bock. Discussion: to receive the other 50,000 they will need to provide invoices prior to payment. Motion carried unanimously.

c) Woodbury County Jail Social/Diversion Services Request – Tony Wingert, Woodbury County Sheriffs Office

Tony Wingert gave an overview of their services provided within the Woodbury County Jail. The prior jail diversion program position (from Sioux Rivers Region) was eliminated. The Day Shift Sargent, Dennis Alioth, was doing the jail alternatives, which is taking him away from his job as Day Sargent. The sheriff's department would like to move Dennis Alioth to 5 days a week (rather than 4 - 12-hour shifts) and promote a person into Sargent to cover day shift. This will cost \$11,000 and they are seeking \$6,000 from Rolling Hills. Sargent Alioth will be working with the inmates to link them to Regional Coordinators, Project Compass, and other services upon release. They average 220 – 240 inmates per day. Dawn Mentzer reports that there are funds under salaries to cover this request. This request is for Fiscal Year 19-20.

A motion by Brent Wilhelm to fund \$6000 to the Woodbury County Sheriff's department. Second by Scott Jacobs. Discussion: none. Motion carried unanimously.

d) Intensive Residential Services proposal - Clay Adams, Wesco Executive Director - Information

Clay Adams and Wesco have been meeting with the task force regularly and now Clay is here to provide an overview for the board. Clay Adams has expressed interest in the service and has looked at several options on how to provide the service. The best option Wesco has is to provide 2 IRSH beds in combination of transitional living services expansion. It has not been easy to get information and rules from the state. Three transition beds and 2 IRSH beds would be located in the building behind Stepping Stones. The IRSH beds will be very high needs persons and will need security and high level of training. The max rate is \$315 which is not enough and the high rate is usually dropped down within a few months. MCOs will have to reconcile the rates as the individuals will most likely not drop their level of care. There is a need in the region for IRSH beds as well as additional transition beds (Stepping Stones has a waiting list). Some of the concerns/obstacles is safety of the person served and staff and the no eject no reject component.

The remodel of the second building will be considerably less than that of Stepping Stones original building. There can be authorization to draw down habilitation funding through Medicaid. Both buildings will be leased.

e) Legislative Forum Discussion

In the past we have had a forum in December, and Jamie Cashman from ISAC is willing to come out again. Dawn would like a date so it can be scheduled. Paul Merten would like to address the Children's system and sustaining it financially. Dennis Bush is hearing that the majority of the regions are not at their cap and or have fund balances that can be used.

Dawn will contact the legislators for date availability (first few weeks of December) and will pin down a centralized location. Paul suggested that Dawn reach out to surrounding regions to see if

they would like to participate.

8) Schedule Next meeting: Wednesday, 11/27/19 (day before Thanksgiving) or postpone until December in conjunction with Legislative Forum

Next meeting will be set in conjunction with legislative forum once a December date is identified.

Motion to adjourn at 3:27 pm by Dennis Bush. Second by Neil Bock. Meeting adjourned.