



Rolling Hills

Community Services Region

Buena Vista * Calhoun * Carroll * Cherokee * Crawford * Ida * Sac * Woodbury

Governance Board

August 14, 2019 – 1:30 p.m.

Boulders Inn & Suites, 2011 Indorf Ave. Holstein

Meeting Minutes

1) Call to Order –Chairman, Paul Merten

2) Closed session Chapter 21.5(1)(i) of the 2015 Code of Iowa - To evaluate the professional competency of an individual whose appointment, hiring, performance, or discharge is being considered when necessary to prevent needless and irreparable injury to that individual's reputation and that individual requests a closed session.

Motion to go into closed session by Scott Jacobs at 1:32 p.m. Second by Cecil Blum. Motion carried.

Motion to go out of closed session by Neil Bock at 1:50 p.m. Second by Dennis Bush. Motion carried.

2) Roll Call of Counties – Introductions

Buena Vista: Paul Merten

Calhoun: Scott Jacobs

Carroll: Neil Bock

Cherokee: Dennis Bush

Crawford: Cecil Blum

Ida:

Sac: Brent Wilhelm

Woodbury: Jeremy Taylor

Regional Staff: Dawn Mentzer, CEO; Lisa Bringle, Leisa Mayer, Louise Galbraith, Julie Albright, Coordinators

Guests: Kim Keleher, Melissa Drey, Plains Area Mental Health; Dick Owens, ARC; Nicolle Eaton, Siouxland Mental Health; Dennis Butler, Woodbury County; Kermit Dahlen, Jackson Recovery; Cindy Wilde, Goodwill of the Great Plains

3) Minutes of Previous Meeting

Motion by Cecil Blum to approve the minutes of the previous meeting as presented. Second by Brent Wilhelm.

Discussion: None. Motion carried unanimously

4) Approval of Agenda

Additions/Changes: none requested

Motion to approve the agenda as presented by Neil Bock. Second by Dennis Bush. Discussion none.

Motion carried unanimously

5) Comments from the Public: Everyone will have an opportunity to speak. Therefore, comments may be limited to three minutes on any one item.

None

6) Unfinished Business

a) Monthly Financial Report (Action)

Dawn Mentzer presented the July 2019 financial report. The budget report is in two parts, the original 7 counties and Woodbury is being tracked and reported separately for the first year.

Rolling Hills (7 counties):

Beginning balance as of 7/1/19	\$3,552,284.11
Revenue	\$1,063,405.51
Expenditures	<u>\$2,118,883.43</u>
Ending balance as of 7/31/19	\$2,496,806.19

Woodbury County:

Contribution received as of 8/2/19	\$1,231,592.33
July expenditures (tracked separately)	<u>\$-520,362.95</u>
Ending balance	\$711,229.83

Total contribution(\$33.63x102429)	\$3,444,687.00
\$1,000,000 toward reserve	<u>\$1,000,000.00</u>
Total FY20 contribution	\$4,444,687.00
Payments to date:	<u>\$-1,232,592.33</u>
Balance due	\$3,213,094.67

A motion to accept the July 2019 financial report with a note that the Woodbury County data is not totally complete by Dennis Bush. Second by Scott Jacobs. Discussion none. Motion carried unanimously

b) Fiscal Year 2018 Audit Report

Dawn Mentzer sent a copy of the 2018 audit for the board to review prior to the meeting.

The only deficiency is related to segregation of duties which has been taken care of for 2019 and a process is in place for the board to review claims. This is to provide greater oversight of the claims process.

A motion to accept the 2018 financial audit by Cecil Blum. Second by Jeremy Taylor. Discussion: none Motion carried unanimously

c) Crawford County Memorial Hospital Contract (Action)

One legal wording change was made by CCMH, but no other changes were requested and they have agreed to the 50% cost share of ITP services. The contract is in effect 8/1/19.

A motion to accept and for the chair to sign the contract for ITP services with Crawford County Memorial Hospital by Neil Bock. second by Brent Wilhelm. Discussion: None. Motion carried unanimously

7) New Business/Updates

a) FY'20 Provider contracts - (Action)

- **I-Start Contract**

The contract was presented at the last meeting, however Neil Bock asked for clarification on wording concerning costs of new coordinators under the I-Start program. The wording pertains to the first two years of contracting with the region which would eliminate this cost for us.

A motion to accept and the chair to sign the I-Start contract by Dennis Bush. Second by Neil Bock. Discussion: none. Motion carried unanimously

- **Integrated Telehealth Partners Contract**

The only change is in the jail contracts which will now be \$880 per month for the region which is a reduction of about \$200. The costs for the service in the hospitals remains the same.

A motion to accept and the chair to sign the contract with ITP by Brent Wilhelm. Second by Scott Jacobs. Discussion: none. Motion carried unanimously

b) Proposed Rent/Basic Needs Policy

This is an evidence-based practice and is a policy that was developed to meet the needs of our region. It is to help wrap housing around a person with mental illness to help keep them stable. The first draft has been updated based on historical usage, especially with the transition home. This is not in the management plan and Dawn would like a plan that is workable for all 8 counties. The plan is very specific as to who would be eligible based on transitioning from a service (such as Stepping Stones, Turning Point and other crisis and transition services), the dollar amount is capped at \$500 per month and has to be approved on a case by case basis and has a capped yearly spending limit, Dawn has \$7,500 budgeted for the year.

Dawn will add to the policy that the Rent/Basic Needs budget is capped at the expenditure level contained in the annual budget and that the individual must reside within Rolling Hills.

Motion to approve the Rent/Basic Needs Policy with the inserted additions of residency criteria and "cannot exceed the capped budgeted amount for the year" by Brent Wilhelm. Second by Dennis Bush. Discussion: This year \$7,500 has been budgeted. Motion approved unanimously.

c) Children's Mental Health Plan Development Process

Dawn Mentzer provided an update on the progress of the Children's system including the outcome of the last advisory board meeting in July 2019. The first stakeholder meeting is scheduled for August 27, 2019 at 10 am in Holstein. There was a very good response to the meeting notice. Jan Heikes has been invited to give an overview of the legislation and the implementation guide of what we need to have in place by April of next year.

8) Schedule Next meeting

A motion to set the next meeting on September 25, 2019 at 2:30 pm in Holstein by Brent Wilhelm. Second by Dennis Bush. Motion carried unanimously

A motion to adjourn at 2:50 pm by Scott Jacobs. Second by Neil Bock. Meeting adjourned

