



Rolling Hills

Community Services Region

Buena Vista * Calhoun * Carroll * Cherokee * Crawford * Ida * Sac

Governance Board

May 22, 2019 – 2:30 p.m.

Boulders Inn & Suites, 2011 Indorf Ave. Holstein

Meeting Minutes

1) Call to Order –Chairman, Paul Merten

2) Roll Call of Counties – Introductions

Buena Vista County: Paul Merten

Calhoun County: Scott Jacobs

Carroll: Neil Bock

Cherokee: Dennis Bush

Crawford: Cecil Blum

Ida: Creston Schubert

Sac: Bent Wilhelm

Regional Staff: Dawn Mentzer, CEO; Louise Galbraith, Coordinator

Guests: Kim Kelleher, Ashley Miller, Plains Area Mental Health; Theresa Jochum, Julie Albright, Dennis Butler, Jeremy Taylor, Woodbury County; Pat Laursen, Howard Center; Lisa Meyer, Jessica Stangl, Deidra Brown, Wesco; Pam Haberl, Family Representative; Terry Johnson, Genesis Development; Dianna Ossman, Ida Services; Amy Riesburg, Counseling Services; Cindy Wilde, Goodwill; Jim France, The ARC of Woodbury County; Kim Wilson, Jackson Recovery; Nicky Eaton, Siouxland Mental Health Center

3) Minutes of Previous Meeting

A motion to approve the minutes of the previous meeting as presented by Neil Bock. Second by Brent Wilhelm

Discussion: none. Motion carried unanimously.

4) Approval of Agenda

A motion to approve the agenda as presented by Cecil Blum. Second by Dennis Bush.

Discussion/changes: none. Motion carried unanimously

5) Comments from the Public: Everyone will have an opportunity to speak. Therefore, comments may be limited to three minutes on any one item.

None

6) Unfinished Business

a) Monthly Financial Report (Action)

Dawn Mentzer presented the April 2019 financial report summarized as follows:

Beginning Balance (as of 4/1/19)	\$3,946,108.29
Revenues	\$ 874,673.45
Expenditures	<u>\$1,147,869.71</u>
Ending Balance (as of 4/30/19)	\$3,683,612.03

Ida County will need the ability to delay first payment until after the first quarter taxes come in, they have levied enough for the year it is just a cash flow issue.

A motion to allow an extension for the first quarterly payment to Ida County by Neil Bock.

Second by Scott Jacobs. Discussion: It will be voted on a case by case basis in the future. Motion carried. Creston Schubert of Ida County abstained.

A motion to approve the financial report as presented by Dennis Bush. Second by Brent Wilhelm. Discussion: none. Motion carried unanimously

b) Status of Request for ITP Reimbursement from Hospitals

In the last month, Dawn Mentzer has met with the new director of Cherokee Regional Medical Center. He has agreed to contract for 50% of the cost for one year and would like look for other alternatives. Contracts have been sent out to the hospitals. Dawn also met with Crawford County Memorial Hospital last Monday, they have concerns as their budget has been approved. The discussion will continue and will be meeting again. Dawn anticipates having the hospital/ITP contracts ready for the June meeting.

c) Status of Rolling Hills/Woodbury County Transition

Dawn Mentzer reported that the management plan has been revised, has been sent to the State. There were a few recommended changes by Jan Heikes. It has now been passed on to the Commission for approval at the June 20th meeting, Dawn will attend the meeting.

Meetings have been ongoing with Dawn Mentzer and Siouxland Mental Health working to secure alternate funding sources for those who do not meet our funding criteria. The process has been going well. Dawn has also been working with all the providers in Woodbury County and will send a letter to let them know our processes, how to bill the region and so forth. All the contracts for services and rates have been sent to the Woodbury County providers.

Dawn Mentzer would like to look at a transition time frame for Cindy Wiemold (incoming Judicial Advocate) for training prior to her start date of July 1, 2019. There is a CSN training in June for new advocates that she should attend. Dawn is looking at 3 or 4 days of a stipend to get her registered for the ISAC CSN training and a few days of training. Jeremy Taylor,

Woodbury County supervisor stated that if there is a way for Woodbury County to reimburse the region they would be willing to do that. Dawn will work out the monetary contribution with Jeremy Taylor and Woodbury County.

7) New Business/Updates

a) Rolling Hills Management Plan Amendment – (Action)

Dawn provided a quick reference guide for the changes made to the plan, which includes:

- Added Woodbury in reference to geographical area on cover page and page 3.
- Clarified that RCF funding eligibility is contingent on placement out of a hospital for up to 90 days.
- Added Woodbury County access points
- Moved all new core services into the core section of attachment D starting on page 35. Also added descriptions for new core services and the access standards.
- Clarified that Chapter 229 transportation by an agency must be provided by an agency under contract with the region.

Motion to accept the amendment to the Management Plan by Cecil Blum. Second by Brent Wilhelm. Discussion: none. Motion carried unanimously.

b) FY'20 Provider contracts - (Action)

***New Hope Village**

No changes

***YES Center**

No changes (provider of transportation services)

***Howard Center**

Few changes to the tier rates (listed in the contract) this gives them the ability for other regions to use the services and those rates. No other changes

***Crossroads**

No change

***Genesis Development**

Rates as approved by the Heart of Iowa Region as host region, includes incentives for vocational.

***Family Resource Center**

No changes (provider of SCL services)

***Region 12**

No changes (provider of transportation services)

A motion to approve the above contracts by Creston Schubert. Second by Dennis Bush. Discussion: none. Motion approved unanimously.

***Counseling Services, LLC**

Rates are unchanged, only change is to block grant emergency services/consultation and education for \$43,471.00 per year which will be billed quarterly to the region.

A motion to approve the contract with Counseling Services by Neil Bock. Second by Brent Wilhelm. Discussion: none. Motion carried unanimously.

***Catholic Charities**

No change.

A motion to approve the contract with Catholic Charities by Brent Wilhelm. Second by Cecil Blum. Discussion: none. Motion carried unanimously.

***Shesler Hall**

The contract is for 20 beds, previously it was 19, the 20th bed will not be billed for. After January it will be for 18 beds as they transition out of state funding. The rate is the same as current funding with Sioux Rivers Region.

A motion to approve the contract with Shesler Hall by Dennis Bush. Second by Scott Jacobs. Discussion: none. Motion carried unanimously.

***Center for Siouxland**

Requesting \$25,000 for representative payee services. They will provide the names of the persons served. Neil Bock asked if there was a threshold to the amount of people they can serve? We will know how many people are being served for accountability.

A motion to approve the contract with Center for Siouxland by Dennis Bush. Second by Brent Wilhelm. Discussion: none. Motion carried unanimously.

***Sioux Rivers, Joint Contract**

This is to fund the assessment center (in Sioux City). The contract was received, which has Rolling Hills sending payment to Sioux Rivers Region who would give payment to Siouxland Mental Health. Dawn Mentzer is concerned with the payment process which could over-inflate the payments by Sioux Rivers and other accounting/reporting issues. Jan Heikes would like both regions to pay Siouxland Mental Health directly. Dawn is hoping to have this resolved by July 1, to have a new agreement which shows Sioux Rivers owns the building, yet both regions would have accurate reporting and accounting of funds. Dawn is recommending not to take action on this contract today. Neil Bock is concerned with the language of Sioux Rivers "paying up to the amount" this could be an issue. Item is tabled until the June 2019 meeting.

c) FY'20 Regional Staff Salary Adjustments – (Action)

3% wage increase for current regional staff was included at budget time.

Paul Merten would like to address Dawn Mentzer's CEO salary to provide an increase salary level for the transition work and moving forward with Woodbury County. With the 3% she would be at about \$97,000 Paul would recommend to add \$12,000 to her salary after the 3% increase. Discussion concerning duties performed and comparable salaries in other regions. Paul Merten would like to have two motions, one for the 3% increase and one for CEO increase.

A motion for a 3% salary increases for current regional staff by Neil Bock. Second by Scott Jacobs. Discussion: none. Roll call vote: Buena Vista – Aye; Calhoun aye; Carroll - Aye; Cherokee – Nay; Crawford – Aye; Ida – Nay; Sac – Nay. Motion carried 4-3

A motion for a \$12,000 increase after the 3% increase for Dawn Mentzer CEO by Dennis Bush. Second by Creston Schubert. Discussion: none. Motion carried unanimously.

d) Woodbury County Staffing Contract – (Action)

Effective date of contract is July 1, 2019 upon entrance of Woodbury County into Rolling Hills Region. The contract will be signed by Rolling Hills and sent to Woodbury County for signatures.

A motion to approve and the Chair to sign the staffing contract for Woodbury County by Brent Wilhelm. Second by Dennis Bush. Discussion none. Motion carried unanimously

d) Siouxland Mental Health Center Mobile Crisis Proposal – Nicolle Eaton (Action)

Nicolle Eaton presented an overview of the services proposed and the budget. They will be working with Plains Area Mental Health and Turning Point. They are looking to add 3.5 staff for mobile crisis, which is the majority of the budget requested.

A motion to accept the mobile crisis proposal by Dennis Bush. Second by Brent Wilhelm. Discussion: none. Motion carried unanimously.

Next meeting – June 26, 2019 2:30 p.m. Boulders Inn & Suites, Holstein

A motion to set the date and time for the next meeting as June 26, 2019 at 2:30 pm by Brent Wilhelm. Second by Cecil Blum. Discussion: Cecil Blum would like the legislators to be invited to governance board meetings. Dawn will add them to the distribution list. Motion carried unanimously.

A motion to adjourn at 4:00 pm by Neil Bock. Second by Paul Merten. Motion carried unanimously.