



Rolling Hills

Community Services Region

Buena Vista * Calhoun * Carroll * Cherokee * Crawford * Ida * Sac

Governance Board

March 27, 2019 – 2:30 p.m.

Boulders Inn & Suites, 2011 Indorf Ave. Holstein

Meeting Minutes

1) Call to Order –Chairman, Paul Merten

2) Roll Call of Counties – Introductions

Buena Vista County: Paul Merten

Calhoun County: Scott Jacobs

Carroll County: Neil Bock

Cherokee County: Dennis Bush

Crawford County: Cecil Blum

Ida County: Creston Schubert

Sac County: Brent Wilhelm

Regional Staff: Dawn Mentzer, CEO; Lisa Bringle, Leisa Mayer, Louise Galbraith, Coordinators

Guests: Theresa Jochum, Julie Albright, Jeremy Taylor, Dennis Butler, Woodbury County; Felicia

Bates, I-Start, Audrey Larson, Siouxland Mental Health Center; Diana Ossman, Ida Services; Eric

Weinkoetz, Manning Hospital; Kim Kelleher, Melissa Drey, Plains Area Mental Health Center; Kim

Wilson, Jackson Recovery; Sandy Pingel, Genesis Development; Karla Manternach, Counseling

Services; Jay Ricke, ITP; Kari Jones, Stewart Memorial Hospital

3) Minutes of Previous Meeting

A motion to approve the minutes of the previous meeting as presented by Cecil Blum. Second by Dennis Bush. Discussion: None. Motion carried unanimously

4) Approval of Agenda

Additions/changes: Dawn Mentzer requested that an I-START update be added under item 7c

A motion to approve the agenda with the addition of I-START update under item 7c by Creston Schubert. Second by Brent Wilhelm. Discussion: none. Motion carried unanimously

5) Comments from the Public: Everyone will have an opportunity to speak. Therefore, comments may be limited to three minutes on any one item.

None

6) Unfinished Business

a) Monthly Financial Report

Dawn Mentzer provided the February 2019 financial update as summarized below:

2/1/19 Cash Balance \$3,375,514.61

Revenues: \$ 198,629.24

Expenditures: \$ 248,531.24

2/28/19 Cash Balance \$3,325,612.61

Dawn had a concern about the low balance in Ida County and ability to make the next quarterly payment, she has been in contact with the auditor.

Motion to accept the financial report by Scott Jacobs. Second by Neil Bock. Discussion: Brent Wilhelm asked what would happen if a county cannot make a payment. Dawn responded that they would need to advance tax collections to the Region as they come in or if HF691 passes, they could adjust their levy to increase and cover the delinquent amount. Motion carried unanimously

b) Status of Request for ITP Reimbursement from Hospitals

This is a follow-up item along with the discussion of hospitals cost sharing next year for ITP services. Dawn has contacted all 6 hospitals and 4 have responded that they are willing to cost share. Crawford County and Cherokee hospitals have yet to make a decision.

Kim Kelleher has been working with ITP exploring the possibility of Plains Area Mental Health Center being able to bill for ITP services in the hospitals. If ITP was under their umbrella, they may be able to bill for services, however, it is more complicated than first thought. Two issues are the codes the hospitals use (which could duplicate a Medicaid service for a person if seen at the ER and Plains Area on the same day) and the also the billing systems used by ITP and Plains Area. Kim is hoping to have more answers in the next few weeks to determine if this process will work.

c) Status of Rolling Hills/Woodbury County Transition

Dawn Mentzer provided an update on transition progress in the last month.

Sioux Rivers Region will be issuing notice to all Woodbury County employees that their contracts will be ending June 30, 2019. Dawn met with the staff in February and has come to the conclusion that she will need three full time positions. The three positions will be the Judicial Advocate, a Coordinator of Disability Services, and a Coordinator of Disability Services/Support Staff position. Paul Merten commented that the positions will have to be posted, and we need to have good people that fit into the current team. Paul would like to have Woodbury County post the positions, have applications due by April 15, 2019 and a decision made at the April governance board meeting. Dawn has developed job descriptions for each position.

The annual service and budget plan has been revised and all Woodbury County information is contained in the plan.

Dawn has also been working on financials, and is estimating that Woodbury County should have about \$1,302,013 or higher from Sioux Rivers Region to bring to Rolling Hills.

Dawn has been meeting with Siouxland Mental Health Center about applications and funding guidelines.

The Management Plan needs to be amended and presented to the MH/DS Commission in May. Dawn plans on having this ready for the April board meeting for consideration.

7) New Business/Updates

a) FY'20 Annual Service and Budget Plan

Dawn Mentzer emailed copies of the plan to the board prior to the meeting and highlighted some of the changes. The plan is due to DHS by April 1, 2019. Woodbury County information has been added which includes access points and providers. The Crisis Planning section was updated to include crisis services in Woodbury County. Strategic planning was updated based on the meeting held in January 2019. The budget is the same as the board had previously approved, it is just in a different format. It is clearly stated that the unequal levy is just for one year due to transition of Woodbury County into the region.

A motion to accept the FY20 Annual Service and Budget Plan by Dennis Bush. Second by Creston Schubert. Discussion: none. Motion carried unanimously.

b) Legislative Update

***HF690 – Children's Mental Health System**

Dawn Mentzer provided an overview of the bill. Highlights include: serves children under 18, poverty level is set at 500%, does not apply to ID or BI. There will be a state board that will oversee the development of the system. There are 8 core services. There is yet to be funding identified for this system. Three new members will be added to the governance board, two of which will be voting members. The regional plan has to be sent to the State by April 1, 2020 with implementation July 1, 2020, there could be some delay.

***HF691 – Fund Balance Legislation**

Removes population thresholds for regions and increases the fund balance cap, and allows regions to recertify their budgets if needed.

c) I-START Update, Felicia Bates

Felicia Bates has been with I-START from the beginning, and just became the director in January 2019. Felicia explained the program and the services they provide. Last March services started in Rolling Hills. The initial coordinator has left the position, and a new coordinator, Morgan Dettbarn, started in February to cover our region. 13 cases are open in our region at this time, the cap for cases for the new coordinator is 15 until certified. Referrals are mostly coming from residential service providers and case managers. Trainings are continuing that are open to providers which are done in-person or remotely. Morgan Dettbarn is working on her national

certification which takes up to one year. Felicia is working on the cost share to lessen the cost to regions. There have been about 15 individuals in our region using the services, the capacity per coordinator is 20 (once the coordinator is certified).

I-START is a national program with a conference each year. It is encouraged that teams and coordinators to attend. The team alternates going every other year. Felicia is requesting that Morgan Dettbarn attend this May 5-8, 2019 for the 3-day conference. Dawn reminded the board that travel and training expense was included in the contract, and that there are funds available within the contracted amount.

A motion to approve the expense for Morgan Dettbarn to attend the I-START national training by Brent Wilhelm. Second by Scott Jacobs. Discussion: none. Motion carried unanimously.

8) Next meeting – April 24, 2019 2:30 p.m. Boulders Inn & Suites, Holstein

A motion to adjourn at 3:56 pm by Cecil Blum. Second by Dennis Bush. Meeting Adjourned