



Rolling Hills

Community Services Region

Buena Vista * Calhoun * Carroll * Cherokee * Crawford * Ida * Sac

Governance Board

June 26, 2017 – 2:00 p.m.

Sac City Community Center

Meeting Minutes

1) Call to Order – Chair, Rick Hecht

2) Roll Call of Counties – Introductions

Buena Vista: Paul Merten

Calhoun: Scott Jacobs

Carroll: Neil Bock

Cherokee: Dennis Bush

Crawford:

Ida: Creston Shubert

Sac: Rick Hecht

Regional Staff: Dawn Mentzer, CEO; Coordinators: Leisa Mayer, Lisa Bringle, Louise Galbraith; Rosie Stotts, Social Worker

Guests: Sandy Pingel, Kim Kelleher, Brenda Erickson, Lisa Meyer, Melissa Drey, Ashley Miller, Maggie Johnson, Deidra Brown, Clay Adams, Karla Manternach, Maggie Martínez, Sara Lupkes

3) Minutes of Previous Meeting

A motion to approve the minutes of the previous meeting, with correction, by Neil Bock.

Second by Paul Merten. Discussion: Name correction from Paul Blum to Paul Merten was corrected by Dawn Mentzer. Motion carried unanimously.

4) Approval of Agenda

A motion by Paul Merten to approve the agenda as presented, with the addition of approving the representation letter with Hunzelman, Putzier. Second by Scott Jacobs. Discussion: None. Motion carried unanimously.

5) Old Business

a) FY'18 Provider Contracts – Genesis Development, Wesco Industries, Seasons Center

Genesis Development: The host county rates were taken out of the contract and replaced with language to approve rates approved by the host county. The Supported Employment block

grant was included with a breakdown to the various agencies they subcontract with: Genesis, \$216,247; ISI \$149,742; Howard Center \$43,888; Cherokee Work Services \$82,238.

Motion to approve the contract with Genesis Development by Creston Shubert. Second by Dennis Bush. Discussion: none. Motion carried unanimously.

Wesco: \$401,700 is included for Stepping Stones, no other rate changes.

Motion to approve the Wesco contract by Neil Bock. Second by Dennis Bush. Discussion: None. Motion carried unanimously.

Season Center: \$100 per person, per day for Assertive Community Treatment services.

Motion to approve the contract with Season Center by Neil Bock. Second by Scott Jacobs. Discussion: None. Motion carried unanimously

b) Plains Area Mental Health Center Contract

Recommends:

Continue school based services at \$20,000 - \$10,000 will go to Denison and \$10,000 to Storm Lake as they are requesting services.

Paul Merten asked if this service will this expand into the other schools. Dawn replied that it could come out of the community services plan development process based on identified need. The block grant of \$60,000 for medication management will be lowered to \$40,000 and then fee for service of \$65.78 once that amount is expended.

Motion to approve PAMHC contract as presented with the \$40,000 block grant for medication management and \$65.78 fee for service if that is expended by Dennis Bush. Second by Creston Shubert. Discussion: none. Motion carried unanimously.

c) County Office Expenses

Dawn Mentzer presented the board with the annual costs for office expenses for those counties that employ staff and recommended not to seek reimbursement due to the administrative work and fiscal agent time to process claims, unless it is a reimbursement at the end of the fiscal year.

Annual estimates are:

Cherokee: \$6000

Calhoun: \$3400

Buena Vista: \$2500

Crawford: \$840

Carroll: \$3000 (with rent cost)

Neil Bock reports that this has been discussed by the Carroll County board and that they are fine with either decision.

Motion by Paul Merten to forgo reimbursements to counties this coming fiscal year. Second by Dennis Bush. Discussion: None. Motion carried unanimously.

d) SF504 – Community Service Plan Development Process

The plan is due October 16, 2017, and will need approval by the board by the end of September. The Plan needs to identify how we will reduce the fund balance by 2020, what services will be developed and how to meet the needs of co-occurring disorders. We meet the requirement of a stakeholder group. Dawn is recommending having Jeff Schott from University of Iowa come and facilitate for strategic planning. Jeff Schott's fee is \$850 per day plus travel. The date of August 3 from 1-4pm at the Sac City Rec. Center, is scheduled if approved by the board. Dawn foresees 5-6 planning meetings, we may not need Jeff for all the meetings. Rick Hecht questioned starting services and if they will be sustainable. Dawn - SF504 allows for reserving funds for cash flow in the next FY if encumbered for services.

Motion to approve the CEO to contract with Jeff Schott to provide facilitation for the community services development plan by Neil Bock. Second by Scott Jacobs. Discussion: none. Motion carried unanimously.

6) New Business

a) Pay for Performance & Outcomes/ Value Based Contracting – Sara Lupkes, Polk County Health Services

Sara Lupkes provided an open discussion with the board on performance and outcomes and investing in providers to provide quality services to those we serve. Providing services where they are needed the most, and for the right person at the right time with flexibility. Fee for services transition into value based services.

Lisa Bringle gave an update where our region is in the outcomes and the validation process.

b) Approval of representation letter with Hunzelman, Putzier & Co., PLC

Dawn Mentzer provided a letter of representation for the board to approve the auditing services of Hunzelman, Putzier. They will be at the next meeting with the audit finding.

A motion to approve the letter of representation for Hunzelman, Putzier & Co., PLC by Second by Paul Merten. Discussion: None. Motion carried unanimously

7) Schedule next meeting

Dawn Mentzer will be in contact with the board concerning agenda items and setting a date if a July meeting is warranted. Paul stated his preference would be to wait until August which was met with the consensus of the board as long as there are no pressing matters that need to be addressed. Date and time to be determined.

Motion to adjourn at 3:53 pm by Paul Merten. Second by Dennis Bush. Motion carried unanimously.