



# Rolling Hills

## Community Services Region

Buena Vista \* Calhoun \* Carroll \* Cherokee \* Crawford \* Ida \* Sac

### Governance Board

October 26, 2016 - 2:00 pm

Sac Law Enforcement Center

### Meeting Agenda

**1) Call to Order – Chair, Rick Hecht**

**2) Roll Call of Counties – Introductions**

Buena Vista: Paul Merten

Calhoun: Scott Jacobs

Carroll: Neil Bock

Cherokee: Dennis Bush

Crawford: Cecil Blum

Ida:

Sac: Rick Hecht

Advisory Board Representatives: Pam Haberl, Pat Laursen

Staff: Dawn Mentzer, CEO; Lisa Bringle, Leisa Mayer, Louise Galbraith, Coordinators; Rosie Stotts, Social Worker

Guests: Clay Adams, Deidra Brown, Lisa Meyer, Patrick Schmitz, Melissa Drey, Jim Coats, Dianna Ossman, Maggie Johnson,

**3) Minutes of Previous Meeting**

*Motion to approve the minutes of the previous meeting by Neil Bock*

*Second by Cecil Blum. Discussion: None. Motion carried unanimously*

**4) Approval of Agenda**

*Motion to approve the agenda as presented by Dennis Bush.*

*Second by Neil Bock. Discussion or changes to the agenda: None.*

*Motion carried unanimously*

**5) Old Business**

**a) Assertive Community Treatment Funding Request from Seasons Center**

Funding request is for Buena Vista County only. Dawn Mentzer was invited to a planning meeting on November 10<sup>th</sup> and would like a decision before she commits to the meeting. Discussion: Neil Bock feels it is expensive and covers very little of the region. Dennis Bush also feels it should not consider if not for all citizens of the Region.

*Motion to deny the request for participation in the ACT project from Seasons Center by Cecil Blum. Second by Neil Bock. Discussion: None. Motion carried unanimously.*

**b) Turning Point Update – PAMHC**

Melissa Drey reports there have been 865 bed nights. They have had their first Spanish speaking person. Northwest Care Connections Region had their first admission. Added a cell phone in the home as a backup in the home and the number has been given to referral sources. Webster and Pocahontas Counties CSS Region denied contracting as they have to use the program in their region (in Waterloo). Accreditation has been applied for so once Medicaid is covering it will not be a funding issue from outside of the Region.

**c) Stepping Stones Update - Wesco**

Lisa Meyer reports 8 individuals have been admitted since opening. They have 5 referrals and are working on filling the only empty bed. They will be hiring a CNA or LPN to help with the medical/medication needs. There has been a total of 21 referrals with a waiting list today.

**6) New Business**

**a) HIPAA Policies and Procedures**

Policies and procedures were emailed to the board prior to the meeting, and need to be approved today by the board.

*Dennis Bush moves to adopt the policies and procedures as presented. Second by Paul Merten. Discussion: None. Motion carried unanimously.*

**b) FY'16 Annual Report**

Dawn Mentzer summarized the report that contains information required by DHS. The reports identify services in place and those not, evidence based practices, count of person served, expenditure and revenue reports, strategic plan and outcomes (including FY17 strategic plan). Neil Bock commended Dawn for preparing such a good report. Neil would like the information on page 19 to be given to our legislators to show the inequities in funding between the counties. *Neil Bock moved to accept the FY 16 report. Second by Scott Jacobs. Discussion: None. Motion carried unanimously.*

**c) FY'17 Budget Update**

Dawn Mentzer gave an overview of the current budget which was sent to the board prior to the meeting. The administration budget is at 72% however, that includes one-time payments that were made in July. Coordinators have been moved from administration and they are now entering their persons served in CSN under Justice Services and Service Coordination as related to salary (service budget). We more than likely will be over budget due to the transition home which was not in the budget. Dawn asked the board if they would like to continue with her quarterly report or she can send the monthly auditors reports out to the board. The board would like to continue with quarterly reports and also continue to send the monthly claim reports.

**d) Legislative Forum Discussion**

Tuesday Nov. 15 (afternoon) or December 8, 2016 will work with ISAC. Dawn would like the providers to come and be involved to show legislators the progress and success of the region. Jamie Cashman will handle funding and legislation. Stepping Stones and Turning Point will email Dawn their Power Point presentations and she will combine them into one. Rick Hecht would like to speak of the urgency of acting on the funding issue.

Date is set for December 8, 2016 at 10:30 am at the Sac City Rec. Center and lunch will be served.

**7) Next meeting - Set Date and Time for November meeting**

November 23, 2016 at 10 am Sac City (location to be determined)

*Motion to adjourn at 3:05 pm by Dennis Bush. Second by Paul Merten. Meeting adjourned.*

Minutes recorded by Louise Galbraith, Coordinator of Disability Services