



Rolling Hills

Community Services Region

Buena Vista * Calhoun * Carroll * Cherokee * Crawford * Ida * Sac

Governance Board

September 28, 2016 - 2:00 pm

Sac Law Enforcement Center

Meeting Minutes

***prior to the board meeting annual HIPAA training was held with Gary Jones of MCA.*

1) Call to Order – Chair, Rick Hecht

2) Roll Call of Counties – Introductions

Buena Vista:

Calhoun:

Carroll: Neil Bock

Cherokee: Dennis Bush

Crawford: Cecil Blum

Ida:

Sac: Rick Hecht

Advisory Board Representatives: Pam Haberl, Pat Laursen

Regional Staff: Dawn Mentzer, CEO; Lisa Bringle, Louise Galbraith, Coordinators of Disability Services

Guests: Melissa Drey, Terry Johnson, Ben Shuberg, Cindy Wiemold, Lisa Meyer, Clay Adams, Deidra Brown, Patrick Schmitz.

3) Minutes of Previous Meeting

Motion to approve the minutes of the previous meeting by Cecil Blum. Second by Dennis Bush.

Discussion: None. Motion carried

4) Approval of Agenda

Motion to approve the agenda as presented by Neil Bock. Second by Cecil Blum. Discussions, additions or changes: None. Motion carried

5) Old Business

a) Crisis Home Update/FY16 Crisis Home Expenditures – Patrick Schmitz

Served 54 clients, 7 individuals have stayed 30 days or longer due to placements, 4 have transferred to Stepping Stones. Northwest Care Connections Region has signed a contract. The house has been painted and landscaping has begun. A full time staff has been hired and they are still seeking a part time person. Average census is 5, but has been as low as 1. They are serving their first non-English speaking client. Cecil Blum asked how many bed nights, that information will be sent to Dawn who can send to the board members.* Rick Hecht asked if other regions have been contacted, and they have and will be contacted again to see if there is interest in contracting. Patrick Schmitz provided a cost for the program in FY16. Revenue received was \$398,454.43 and total expenses (including the cost of the home and renovations) \$401,971.48.

**Information regarding bed days per Ashley Miller with PAMHC May 10-Sept 16 was 522*

b) Transition Home Update - Wesco

Lisa Meyer, director of Stepping stones, provided an update. As of today, 7 persons have been admitted with 11 referrals received. Referrals have come from Turning Point, Counties, and families. There is a waiting list. 3 full time and one-part time staff have been hired, additional part time staff are in orientation or being sought. Lisa gave a description of services provided at the transition home.

6) New Business

a) Hunzelman & Putzier Engagement Letter for FY'16 Audit

Dawn Mentzer reviewed the engagement letter for the annual audit at a cost of less than \$5,000 for the fiscal year.

Motion to approve and for the chair to sign the engagement letter with Hunzelman & Putzier for the FY'16 audit by Dennis Bush. Second by Neil Bock. Discussion: None. Motion Carried.

b) Assertive Community Treatment Funding Request from Seasons Center

Dawn Mentzer received a request from Seasons Center to participate in ACT at a breakdown cost of \$99,322 from Rolling Hills. Dawn has a concern that this is not a service that was identified during the strategic planning process. Neil Bock asked if this is just for Buena Vista County as they are the only county mentioned in the cost chart. If Buena Vista is the only county, Neil does not see a need to have them come and speak to the board. No action will be taken at this time.

c) Berryhill Telepsychiatry in Emergency Departments

Stuart Memorial Hospital would like to partner with Berryhill Center for this program. ER doctors would prefer a face to face consult rather than telephone consult. Not all the staff at the hospital are aware of the 24-hour telephone line with PAMHC. The hospital is not seeking funding from the region for this service. Dawn is concerned that this could limit referrals to local providers. We are paying for the 24-hour line through the block grant with Plains Area Mental Health. Patrick has set a meeting Friday to talk about the services that are in place. Dawn will be meeting Friday with the director of the Berryhill Center concerning this program. At the next regional coalition meeting this will be discussed so providers are aware of services in place.

d) Legislative Forum

The board would like to find a date that would avoid new elected school in Des Moines. Cecil Blum would like to have a luncheon to try and draw a larger audience. Dawn Mentzer would like the regional providers to attend. Dawn and Rick Hecht will work on setting a date, location and an agenda.

7) Next meeting - 10/26/16 – 2:00 pm Sac Law Enforcement Center

Dawn Mentzer will advise the board if a meeting will need to be held, if so the date will be October 26, 2016.

Motion to adjourn at 3:04 pm by Neil Bock. Second by Dennis Bush. Motion carried.