



Rolling Hills

Community Services Region

Buena Vista * Calhoun * Carroll * Crawford * Ida * Sac

September 17, 2014

2:00 pm

Sac County West Annex

Meeting Minutes

1. Call to Order – Chair, Rick Hecht

2. Roll Call of Counties – Introductions

Buena Vista: Paul Merten

Calhoun: Scott Jacobs

Carroll: Neil Bock

Crawford: Cecil Blum

Ida: Bob Paulsrud

Sac: Rick Hecht

Advisory Board Representatives: Pam Haberl, Pat Laursen

Regional Staff: Dawn Mentzer, CEO; Leisa Mayer, Coordinator; Louise Galbraith, Coordinator

Guests: Diana Ossman, ISI; Lisa Langlitz, Cherokee County; Dennis Busch, Cherokee County; Kim Keleher, Plains Area Mental Health Center

3. Minutes of Previous Meeting

Paul Merten made a motion to approve the minutes of the previous meeting as presented. Second by Cecil Blum. Discussion: None. Carried.

4. Approval of Agenda

Paul Merten made a motion to approve agenda as presented. Second by Neil Bock.

Discussion: none. Carried

5. Old Business

a. Update on Ida Services Transportation

Dawn Mentzer had emailed to Board members two van options that Clay Adams of Wesco Ind. had found that would meet the needs of ISI. The consensus of the Board was to proceed with the purchase of the Collins Bus in Kansas City. It will be delivered

to Wesco, they will inspect it and then deliver it to ISI. The claim will be paid Tuesday, September 23, 2014.

Diana Ossman, of ISIS, wanted to thank Clay Adams and Dawn Mentzer along with the rest of the Region on behalf of ISI and their consumers.

Cecil suggested purchasing new tires if needed.

Cecil Blum made a motion to approve the purchase of the Collins vehicle, including new tires if needed, for Ida Services. Second by Bob Paulsrud. Discussion: Clay Adams will make the determination on the tires. Carried.

b. Take Action on remaining provider contract(s)

i. St Anthony Regional Hospital

The contract with a 4% increase has been received, signed by the CEO of St. Anthony Regional Hospital. We need to have a contract in place as they are the designated inpatient psychiatric facility for our region. There was not a justification for the increase as requested and required by our contract. Neil Bock suggested they be contacted and a justification be provided.

Neil Bock made a motion to approve, and for the chair the sign the contract subject to the receipt of justification for the 4% increase, if the justification is acceptable to our CEO. Second by Bob Paulsrud. Discussion: none. Carried

c. Dual Diagnosis Update

Dawn Mentzer provided the process each county used for substance abuse. Dual Diagnosis language has been added to the Regional Management Plan that will make this a non-issue since any dual diagnosis provider that the region would fund services for an individual would have to provide co-occurring evidenced based treatment.

d. Management Plan Update

Dawn Mentzer provided a summary of changes made to the plan, and reviewed non-core, core and core-plus services. The plan will be uploaded to the website. Dawn Mentzer will send out the link to the website when it is uploaded and available.

Cecil Blum made a motion to approve the changes to the management plan as proposed. Second by Neil Bock. Discussion: none. Carried.

e. Other

None

6. New Business

a. Pat Laursen, Howard Center, Work Services

Pat Laursen presented a PowerPoint concerning work services at the Howard Center. Currently Howard Center does not have work services and would like to start on a small scale to provide services in hopes of attracting individuals to their agency, and for those they currently serve to gain or maintain work skills. Currently individuals served by Howard Center receive day habilitation services or stay home. Howard Center will still pursue supported employment opportunities.

Discussion: Dawn Mentzer asked what work opportunities would be available. Pat said they will be contacting business that would have piece work, even if it isn't full time. They will continue enclave in the community and pursue contract work on site. Neil Bock asked what level of monetary commitment they are looking for. Pat replied that they intend to start out small, maybe a morning or so a week, possibly around \$500 per month in funding from the Region.

Dawn Mentzer reminded Pat and Board that the contract with the Howard Center would have to be amended to add the service. Pat understands that if funding is not available at some point in the future, the service (funding of) would be ceased.

Paul Merten made a motion to accept the request for the Howard Center to provide work services. Second by Scott Jacobs. Discussion: Dawn Mentzer asked the Board if they would like to address the contract separately. Rick Hecht answered yes. Motion carried.

Dawn Mentzer will work with Pat Laursen to amend the contract with Howard Center to include a 15 minute work rate, with Board approval at a future meeting.

b. Kim Keleher, Plains Area Mental Health Center, Request

Kim Keleher presented a request for furnishings and some wages for reinstating a drop-in center in Denison, and a few replacement items for the center in Carroll. The Denison center should be operational by mid-November and will be open 2 days per week to start.

Discussion – concerning new vs. gently used or consignment store purchases. Cecil Blum asked if Magellan does not fund the peer support workers would PAMH come back to the board for more funding for the positions. Kim Keleher answered that that could be a possibility. Dawn Mentzer reminded the Board that peer support is a core service, the region has to provide funding it is not optional.

Bob Paulsrud made a motion to contribute \$5,000 to the Denison and Carroll clubhouses. Second by Neil Bock. Discussion: Paul Merten asked to clarify that the

\$5000 contribution is for both centers including the peer support workers. That would be cutting it thin. Vote: Yea – Bob Paulsrud, Rick Hecht, Cecil Blum, Neil Bock. Nay – Paul Merten, Scott Jacobs. Motion carried.

c. MOU – Lifelong Links

Dawn Mentzer gave the Board an overview of Lifelong Links, an information and referral network currently operated/used by Area Agencies on Aging. The CSS Region has contracted with Lifelong Links, and it is now being recommended by DHS for all regions to work with them. The program is an 800 number that will provide a screening and then link the caller to the appropriate service. They can provide options counseling if needed, and the caller would be transferred to regional staff, or a designee, for assisting persons with disabilities. They are requesting a Memorandum of Understanding between Elderbridge and the Region be signed for HIPA compliance. Dawn Mentzer would like the Chair to sign the MOU, it will cover all 6 counties in the Region. There is not a cost for this now, but there could be in the future.

Neil Bock made a motion to authorize and for the Chair to sign the MOU between Elderbridge and the Region. Second by Paul Merten. Discussion: none. Carried.

d. Discuss and Take Action Concerning Next County Contributions

Dawn Mentzer provided an update on Regional finances and asked the Board for direction and to take action concerning the next county contribution

Bob Paulsrud made a motion to keep with quarterly payments as planned, the next installment on October 15, 2014. Second by Paul. Discussion: none. Carried.

e. Medicaid Offset

Dawn Mentzer gave the Board an update on Medicaid Offset. All 6 counties have submitted the reports.

f. Other

None

Date, Time and Place of Next Meeting

October 15, 2014 8:00 am. Sac City, West Annex

Motion to adjourn by Bob Paulsrud. Second by Neil Bock. Carried.